Row Nbr	PSS #	Priority	Program Name	Major Initiative/ Ring Desc	Project Description	Institutional Impact Statement	Strategic Category	T-Shirt Sizing	Est. Compl. (QTR)	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
1	1918	M	4-Construction Projects	Center for Translational Research and Education	The Center for Translational Research and Education is a (5) story, steel frame structure with a Basement Vivarium and Mechanical Penthouse. The facility will accommodate (105) principle faculty research investigators to be consolidated to the Health Sciences Center. This would accommodate the (85) current and the projected faculty growth for 2016. The new CTRE building will provide for up to (70) wet lab investigators, (20) dry lab investigators with (15) additional investigators accommodated in the Cardinal Bernadine Cancer Center. There will also be a 300 seat Auditorium, a 90 seat Seminar Room.	Mandated project.	Infrastructure	XLarge	Q4	08/2013	05/2016	New	Green - On Target, No Risk	Facilities-Office of VP
2	1124	M	4-Construction Projects	G3R System Migration	Certain major components of the telephone system are over 20 years old. The vendor is canceling its support of the product line. We will need to upgrade this equipment at minimal cost to continue telephony service to the WTC community. In conjunction with the WTC upgrade, the telephone system at LSC will be upgraded as well. This will facilitate the replacement of the remaining G3R equipment at LSC by current technology. As well as allowing the LSC and WTC systems to work as a single system with DR capabilities.	Certain major components of the telephone system are over 20 years old. The vendor is canceling its support of the product line. We will need to upgrade this equipment at minimal cost to continue telephony service to the WTC community.	Infrastructure	Large	Q2	09/2009	12/2014	In Progress	Green - On Target, No Risk	Information Services
3	1561	M	4-Construction Projects	DiNobili Hall	DiNobili Hall is a new 5-story residence hall that will house a population of 220 students. Completion is scheduled for June 2013 with occupancy in August 2013.	Mandated project.	Infrastructure	Large	Q1	10/2010	08/2013	In Progress	Green - On Target, No Risk	Facilities-Office of VP
4	1684	M	4-Construction Projects	Center for Sustainable Urban Living - CSUL	The Center for Sustainable Urban Living (CSUL)is a three story section of the BVM/CSUL/San Francisco complex that comprises labs and research facilities related to sustainability. Labs will include biodiesel, hydroponics, and in addition the building will employ geothermal technology. Completion scheduled for June 2013 with occupancy in August 2013.	Mandated project.	Infrastructure	Medium	Q1	10/2010	08/2013	In Progress	Green - On Target, No Risk	Facilities-Office of VP
5	1579	M	4-Construction Projects	San Francisco Hall	San Francisco Hall is a six story residence to be built south of Wright Hall. The residence will house 420 students and is scheduled for completion in June 2013 with occupancy in August 2013.	Mandated project.	Infrastructure	Large	Q1	04/2011	08/2013	In Progress	Green - On Target, No Risk	Facilities-Office of VP
6	1646	M	4-Construction Projects	BVM Hall - Phase 2	BVM Hall Phase 2 will provide classrooms, labs, and study areas on floors LL thru 3 of the BVM section of the BVM/San Francisco/CSUL complex. Completion is scheduled for June 2013 with occupancy in August 2013.	Mandated project.	Infrastructure	Large	Q1	09/2011	08/2013	In Progress	Green - On Target, No Risk	Facilities-Office of VP
7	1783	M	4-Construction Projects	JFRC renovation phase 2	Three part phase to add technology components where necessary for 2a renovate old library area for new classroom(s) 2B renovate classrooms behind server room for new cafeteria 2C renovate old cafeteria for new classroom and chapel Along with upgrade the internet access to the campus and upgrade machines with refresh computers and or W7 project.	Through this renovation students at JFRC will have more classroom space a new cafeteria and Chapel equipped with the necessary technologies in order for a better campus life experience.	Infrastructure	Large	Q4	05/2012	05/2014	In Progress	Green - On Target, No Risk	Facilities LSC
8	1915	M	4-Construction Projects	CTA Plaza	Renovation of the CTA Loyola station is creating a plaza environment which LUC will have some responsibility to maintain. Minimally an Emergency phone will be installed and possible cameras.	This project will update the CTA Loyola Station with new entrances and provide a better secure location for faculty students and staff.	Continuous Service Development	Small	Q1	08/2012	08/2013	In Progress	Green - On Target, No Risk	Facilities LSC
9	1893	M	4-Construction Projects	BVM Tower Renovation	The BVM Tower Renovation comprises converting the residence portion of BVM Hall (floors 4 through 11) into offices.	Mandated project.	Infrastructure	Small	Q1	01/2013	08/2013	In Progress	Green - On Target, No Risk	Facilities-Office of VP

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10	1908	M	4-Construction Projects	Construction Initiatives	Construction Initiatives : Quinlan School of Business - New 10 story building on the N.E. corner of State and Pearson. Included in the current design are 42 offices, 19 work stations, 9 classrooms and a finance lab. A "social stair" will be featured along with 2 special function areas.	Mandated Project.	Infrastructure	XLarge	Q1	02/2013	09/2014	In Progress	Green - On Target, No Risk	Facilities-Office of VP
11	1909	M	4-Construction Projects	Construction Initiatives	Construction Initiatives : Castle House 6330 N. Sheridan Rd. - Remodel existing 3 story residence to accommodate the Facilities personnel from 6317 N. Broadway.	Mandated Project.	Infrastructure	XLarge	Q2	02/2013	12/2013	In Progress	Green - On Target, No Risk	Facilities-Office of VP
12	1910	M	4-Construction Projects	Construction Initiatives	Construction Initiatives : Baumhart Hall/Terry Center remodeling, 26 E. Pearson. Scope of this project includes moving the exercise room to the 3rd floor, mail room to the lower level, new conference rooms on the 4th floor, the bookstore to the 2nd floor, a new Deli where the bookstore is currently and a new Wellness Ctr. on 2.	Mandated Project.	Infrastructure	XLarge	Q1	02/2013	08/2013	In Progress	Green - On Target, No Risk	Facilities-Office of VP
13	1944	M	4-Construction Projects	Loyola Phoenix move to School of Communication	Loyola Phoenix to be relocated from Centennial Forum at LSC to the School of Communication at WTC.	Mandated project.	Infrastructure	XSmall	Q1	04/2013	08/2013	In Progress	Green - On Target, No Risk	Facilities-Office of VP
14	1948	M	4-Construction Projects	6317 Mail Room Expansion	The lobby of the mail room in 6317 Broadway is to be expanded to accommodate more people and to alleviate the situation of students having to wait in line outside the building.	Mandated project.	Infrastructure	XSmall	Q1	05/2013	08/2013	In Progress	Green - On Target, No Risk	Facilities-Office of VP
15	1956	M	4-Construction Projects	Basketball Instant Replay System	Installation of instant replay system for use by officials during basketball games. Scope of this project includes installation of 5 High Definition cameras and 2 computers.	With Loyola joining the MVC they requirement to have replay capability at basketball games, this will comply with their standards.	Infrastructure	Small	Q1	05/2013	08/2013	In Progress	Green - On Target, No Risk	Athletics - General Program
16	1961	M	4-Construction Projects	Georgetown Reroute	Presently Georgetown is operating on temporary feed from Simpson via a conduit crossing Kenmore Ave. The feed is to be re-engineered to originate in Mundelein, thus vacating the Kenmore crossing and clearing for excavation.	Mandated project.	Infrastructure	XSmall	Q1	06/2013	08/2013	In Progress	Green - On Target, No Risk	Facilities-Office of VP
17	1920	M	4-Construction Projects	Exchange Unified Messaging	Existing voice mail system, AUDIX, has been manufacture discontinued and is at best effort for maintenance by vendor. Moving to Microsoft Exchanges voice mail solution not only replaces the current system but also brings complete unified messaging to the desk top in a single vendor solution. This project is in conjunction with PSS-1830, Email replacement.	Existing voice mail system, AUDIX, has been manufacture discontinued and is at best effort for maintenance by vendor. Moving to Microsoft Exchanges voice mail solution not only replaces the current system but also brings complete unified messaging to the desk top in a single vendor solution.	Infrastructure	Large	Q1	06/2013	09/2013	New	Green - On Target, No Risk	Information Services
18	1737	M	4-Construction Projects	SSOM Gross Anatomy Lab Upgrade	The anatomy labs 24 bays are to be upgraded with cameras, large monitors, and infrastructure to provide the ability of any one camera to broadcast to all other monitors. Additionally, the capability of streaming the images to the lecture halls is desired.	Mandated project.	Infrastructure	Small	Q2	02/2012	11/2013	On Hold	Green - On Target, No Risk	Facilities-Office of VP
19	1850	M	4-Construction Projects	6244 N. Winthrop conversion	6244 N. Winthrop…Four story building to be converted to an International House with 41 apartment/dorm units plus a 1st floor common area.	Mandated project.	Infrastructure	Small	Q1	11/2012	08/2013	On Hold	Green - On Target, No Risk	Facilities-Office of VP
20	1324	M	4-Construction Projects	Faculty/Staff Lounge - Cud.Sci. Expan.	Provide voice and data technology for a new faculty and staff lounge	Enhance faculty and staff experience while on campus	Infrastructure	Medium	TBD	TBD	TBD	On Hold	Green - On Target, No Risk	Information Services
21	1925	M	4-Construction Projects	Math Dept. move from Loyola Hall to BVM	Move the Math Department from Loyola Hall to newly renovated offices in BVM.	Mandated project.	Infrastructure	XSmall	Q1	06/2013	08/2013	Pending	Green - On Target, No Risk	Facilities-Office of VP
22	1926	M	4-Construction Projects	Move School of Nursing from Granada to BVM	Move School of Nursing from Granada Centre to newly renovated offices in BVM.	Mandated project.	Infrastructure	XSmall	Q1	06/2013	08/2013	Pending	Green - On Target, No Risk	Facilities-Office of VP
23	1919	M	5-Security Projects	2013 Security Assessment	The annual security assessment is conducted on various applications and infrastructure components as part of the information security program. Each year items are selected for review based on the assumed risk to the university. This also includes a mandatory external penetration test of the high security environment(required for PCI compliance).	Reduction of risk to the University through identification of information security risks and prioritization of risk mitigation activities.	Infrastructure	Medium	Q1	01/2013	09/2013	In Progress	Green - On Target, No Risk	Information Services

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24	1878	M	5-Security Projects	PII 2013	PII 2013 Project: Implementation of the existing Personally Identifiable Information program at the HSD location/campus per the University's PII Policies. This includes the deployment of technologies to scan, identify and remediate PII found on university devices. It also includes the identification of data steward roles within university departments to assist with the program activities.	Continued reduction of the overall risk to the university regarding the exposure of personally identifiable information (PII).	Administrative Initiatives	Large	Q2	01/2013	12/2013	Pending	Green - On Target, No Risk	Information Services
25	1877	M	5-Security Projects	PCI-DSS Compliance Review 2013	PCI-DSS Compliance Review 2013 The PCI DSS Preparedness Assessment will validate adherence to independent QSA validation testing, to identify any deficiencies that would result in non-compliance, remediation of deficiencies and/or provide recommendations for effective countermeasures. This effort includes a require penetration test.	The annual PCI-DSS compliance audit reduces the overall risk to the university if a credit card data breach were to occur. Loyola University Chicago conducts this annual audit to maintain a Level 3 merchant PCI compliant status.	Administrative Initiatives	Large	Q2	04/2013	11/2013	Pending	Green - On Target, No Risk	Finance-Office of VP-CFO
26	1934	M	11-Enterprise Content Management	ECM Contracts	The project will focus on the initial implementation of DocFinity for LUC, with the Finance Department sponsoring the project. The main object of the project will be to incorporate the contracts that the university executes into DocFinity in order to ensure that the university is not paying vendors, consultants, contractors, etc. without having an executed contract and on file. The scope of this project is being determined from a set of comments that were received from auditors. Part of the project will include providing the auditors an overall plan for how LUC plans to implement the system to ensure payment will not occur without having an executed contract on record.	During a recent audit, it was noted that LUC was paying out contracts even though LUC did not have an executed contract. Part of the audit report requested for the university to present a plan for how they plan to achieve compliance with making sure there are signed contracts in place prior to payment. The ECM Contract project will help the university eliminate the fact that parties entered into a contract with LUC are being paid without an executed contract through the implementation of DocFinity. Additionally, DocFinity will provide a safe and secure way for multiple departments to share information and collaborate.	Continuous Service Development	Large	Q1	04/2013	08/2013	In Progress	Green - On Target, No Risk	Finance-Office of VP-CFO
27	1761	M	16-LUHS/LUC/HSD Technology Program	CTRE (Research Building for HSD) Network Infrastructure	Design, budget and install network infrastructure to support the user community within CTRE.	Provide the CTRE building with network infrastructure enabling faculty, staff and students the ability to access network resources and applications.	Infrastructure	Large	Q3	05/2012	03/2014	In Progress	Green - On Target, No Risk	Information Services
28	1730	M	16-LUHS/LUC/HSD Technology Program	Network Design and Connectivity - HSD (Existing Corridor Buildings)	Migrate all HSD buildings on the Maywood campus to LUC's network and supported by LUC network services. This will include all associated networking hardware and IP addressing. Migrate wireless to LUC standards in all HSD Maywood buildings. Provide wireless access to the LUHS in buildings that are jointly occupied.	Migrate current HSD buildings in the Academic Corridor to LUC network and LUC network standards.	Infrastructure	XLarge	Q4	04/2013	06/2014	In Progress	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Information Services
29	1756	M	16-LUHS/LUC/HSD Technology Program	Encryption Technology at HSD	Implementation of encryption technology of university owned equipment (ie desktops & laptop computers) at the HSD location/campus per the University's Encryption Policy. This includes the deployment of technologies to encrypt storage on university devices.	Continued reduction of the overall risk to the university regarding the exposure of Loyola Protected and Loyola Sensitive data.	Infrastructure	Small	Q1	06/2012	07/2013	New	Green - On Target, No Risk	Info Services: Office of VP
30	1754	M	16-LUHS/LUC/HSD Technology Program	PII Program Implementation for HSD	Implementation of the existing Personally Identifiable Information program at the HSD location/campus per the University's PII Policies. This includes the deployment of technologies to scan, identify and remediate PII found on university devices. It also includes the identification of data steward roles within university departments to assist with the program activities.	Continued reduction of the overall risk to the university regarding the exposure of personally identifiable information (PII).	Infrastructure	Medium	Q1	06/2012	08/2013	New	Green - On Target, No Risk	Info Services: Office of VP

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31	1688	M		LabStats Database Move from VM to SQL Production Environment	LabStats is a web-based application from Computer Lab Solutions that collects application usage, login information and power usage, as well as availability of workstations for public-access labs at both the LSC and WTC. Currently, the database is accessed on a local Microsoft SQL Express 2008 server instance - the same as the web server. As a result, there are strong performance hits that impact our overall reporting capabilities and up-to-date information for students, faculty and staff on the availability of workstations. This request is for the transfer of a database from our local SQL server to the production SQL environment. Once transferred, we will modify the LabStats application on the server to point to the production SQL environment. This was recommended by the vendor as the best configuration for the application. This request was marked as immediate as their are database size limitations in the SQL Express environment that I would like to ensure do not become an issue at the start of the semester.	LabStats provides login information and application usage for our public-access and Digital Media Lab workstations. Students, faculty and staff use the public facing components of this tool to locate available workstations, as well as in-use workstations. ITS utilizes this tool to review trends in computer, application and location usage.	Academic & Faculty Support	XSmall	TBD	12/2011	TBD	New	Green - On Target, No Risk	Information Services
32	1621	A	3-LOCUS Enhancements	Create Enhanced Transfer Credit Summary Report	Project involves creating a new report and email functionality that can be sent to transfer credit students. This will be a replacement for a delivered srtcstev SQR.	Communications with transfer students currently relies on delivered Transfer Credit report from PeopleSoft. An enhanced report (with details about accepted credit and articulated classes) along with a communication capability via email and self-service functionality will greatly enhance service for Transfer students. Benefits include increased understanding of Loyola incoming credits by students and more timely articulation of incoming classes to Loyola equivalents by designated academic staff.	Administrative Initiatives	Medium	Q2	08/2011	11/2013	In Progress	Green - On Target, No Risk	Registration & Records
33	1813	A	3-LOCUS Enhancements	XML Transcripts	Complete customizations and implementation of Transcripts in XML format. This delivered format offers flexibility for layout and presentation. Customizations for Transcript Request (to allow for pickup) and security setup need to be included in implementation.	The official/unofficial transcripts are important University documents for students. Current transcripts have not been significantly altered for many years. The Oracle/PeopleSoft Campus Solutions does offer an XML Transcript which improves presentation flexibility (fonts and layouts) for this document. This project will include adapting all other supporting functions for the request and delivery of transcripts - including security.	Administrative Initiatives	Small	Q1	07/2012	07/2013	In Progress	Green - On Target, No Risk	Registration & Records
34	1962	A	3-LOCUS Enhancements	High Point Mobile	Install the HighPoint Mobile software to replace our current offering for access to Locus from mobile devices such as phones and tablets.	The software from HighPoint offers significantly more access to Locus from Mobile devices. Our students will be able to do more things from their phones and tablets. Faculty will also now have access to some features.	Continuous Service Development	Medium	Q1	06/2013	08/2013	In Progress	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Information Services
35	1723	A	3-LOCUS Enhancements	Course Catalog Search for CORE and CORE 2012	Currently a public display of Courses which satisfy CORE requirements is maintained on the Loyola University CORE website. This data resides in LOCUS. We are requesting an enhancement to LOCUS to allow display of all Courses in the Course Catalog which satisfy CORE and CORE 2012 requirements. This Course Search should return a printable list. We are requesting that this data be available via a link from the University CORE website and the LOCUS portal.	Courses which satisfy CORE and CORE 2012 requirements are flagged in LOCUS - using Course Attributes. Search page for Course Catalog will allow students to search for CORE or CORE 2012 classes, even if they are not scheduled for the current term. This data should be available to the University CORE website.	Administrative Initiatives	Small	Q2	02/2012	12/2013	On Hold	Green - On Target, No Risk	Registration & Records
36	1895	A	3-LOCUS Enhancements	Regulatory Changes for Financial Aid	Update FA Custom processes for AID YEAR 2014. New Aid year 2014 has new set ups and new rules/policies which are reflected in the baseline processes. Loyola customizations need to be updated to support 2014 aid year processing. The immediate goal of this PSS is to meet the goal of estimated Award Letter processing by the end of February. The secondary goals involve Loan Processing and Disbursement of aid.	Financial Aid customizations assist with Packaging and Award Letters in the Jan-Mar timeframe, then with Re-Packaging, Loan Processing and Aid Disbursement in later phases. This project addresses needs for changes in the 2013-14 Aid Year.	Administrative Initiatives	Medium	Q2	01/2013	10/2013	In Progress	Green - On Target, No Risk	Financial Assistance

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37	1803	A	3-LOCUS Enhancements	Develop a re-direct for students who do not have emergency contact info	Emergency Contact (EC) information is essential to the Student Development business process. The Dean of Students, Residence Life, Off-Campus Life and other offices use EC info to notify parents and kin during emergencies & situations when student safety is of concern. This request is to create a re-direct for students who do not have EC in LOCUS. See PSS 1650 (LOCL Address collection). Overall, this PSS will address the need to collect the following four categories of information: 1. EC info for all students 2. Medical information for residential students (today collected manually by Res Life) 3. Missing Person Contact for residential students 4. Enhancement to collection of Local Off Campus Address collection functionality	Develop a re-direct for students who do not have emergency contact (EC) or medical information in LOCUS. Students who do not have complete/appropriate information in the EC fields would be redirected at LOCUS log-in to an EC entry screen. Students would not be permitted to advance beyond this screen/field without populating their field.	Administrative Initiatives	Medium	Q1	02/2013	07/2013	In Progress	Green - On Target, No Risk	Student Development - Office
38	1903	A	3-LOCUS Enhancements	LOCUS Extracts for Sakai Learning Management System	With the transition of Learning Management System to Sakai (from Blackboard), a review of the extract process from LOCUS (Oracle PeopleSoft) is required. Some of the data manipulation currently done by ITRS, might be best accomplished by the extract process.	Review the current extract process used for Blackboard and make appropriate changes for Sakai Learning Management System in order to optimize the one-way integration from LOCUS to Sakai.	Academic & Faculty Support	Small	Q1	06/2013	08/2013	In Progress	Green - On Target, No Risk	Information Services
39	1914	A	3-LOCUS Enhancements	Engaged Learning in LOCUS - extended functionality	Engaged Learning in LOCUS - extend functionality to additional classes that offer engaged learning opportunities - Public Performance, Undergraduate Research and Fieldwork. In addition, additional improvements in search and management of external organizations will need to be specified and achieved.	The Center for Experiential Learning has used LOCUS to help gather basic information for Internship and Service Learning classes since Fall, 2011. The University would like to extend this initiative to classes with components for Fieldwork, Public Performance and Undergraduate Research.	Continuous Service Development	Medium	Q1	03/2013	08/2013	New	Green - On Target, No Risk	Center for Experiential Learn
40	1943	A	3-LOCUS Enhancements	Grad Nursing Advisor-Student Program Planning	Grad Nursing Advisor-Student Program Planning Registrar, in cooperation with Graduate Nursing, is requesting automated tools/functions for students and advisors to collaborate on a plan to successfully complete their program. The system should allow for measure of progress and adjustments to plan, as agreed to by advisor and student. An output of the program planning system, when applied to all or most students in the program, will be a predictive report of seats needed for individual classes each term. The solution must be extensible to other programs which require an academic program planning tool beyond the Academic Advisement Report (AAR).	Allowing students to plan their academic career to completion and measure progress toward completion continues to be an important goal for students, advisors, faculty and administrators. The Academic Advisement Report (AAR), which has been in place for most Undergraduate programs for several years, has been a tool to measure completed course work vs. required course work for a degree. Some programs (e.g. Graduate Nursing) require a tool that can be agreed to during an advising session and includes course requirements and the timing and sequence of classes. This career planning tool could be extended to those programs that need a more "lock-step" approach for enrolled students than the AAR offers.	Continuous Service Development	Large	TBD	04/2013	TBD	New	Green - On Target, No Risk	Registration & Records
41	968	A	11-Enterprise Content Management	ECM Implementation - Accounts Payable	ECM Implementation - Accounts Payable. This project captures the tasks and activities associated with the ECM implementation in AP. AP is targeted to go live on DocFinity Version 10.	ECM Implementation - Accounts Payable. AP will replace their current imaging vendor (MHC) and redo their business processes to automate check request processing, etc.	Continuous Service Development	Large	Q1	08/2009	07/2013	In Progress	Yellow - Target in Jeopardy, Risks Being Managed, Unknowns Exist	Accounts Payable
42	1840	A	11-Enterprise Content Management	ECM - Human Resources - HRIS Workflows and Enhancements	This project will focus on the: review and modifications of existing workflows for HRIS due to updated HRIS requirements; documenting and improving scanning timeframes; review of current indexing scheme due to updated HRIS requirements and general process documentation. JH - Project scope was increased to include new hire review. This additional work pushed out the targeted production date.	This project will gather updated requirements from the HRIS team regarding the existing workflows and index fields to reflect the business needs of the group and make adjustments as needed. Also, the project will document and help decrease the time it takes for scanning documents.	Continuous Service Development	Large	Q1	10/2012	08/2013	In Progress	Green - On Target, No Risk	Human Resources:Office of VP

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43	1871	A	11-Enterprise Content Management	ECM Implementation - Purchasing	The Purchasing department would like to implement DocFinity for their PO packets and a few other documents. This packet will include a PO checklist, quotes, capital requisition form, capital budget paperwork, and supporting documentation. Implementing this will help HSD purchasing as well as WTC and SPA.	The Purchasing department would like to improve efficiency for their PO packets and a few other documents. This packet will include a PO checklist, quotes, capital requisition form, capital budget paperwork, and supporting documentation. Implementing this will help HSD purchasing as well as WTC and SPA.	Administrative Initiatives	Medium	TBD	01/2013	TBD	New	Green - On Target, No Risk	Purchasing
44	1872	A	11-Enterprise Content Management	ECM Implementation - Finance - General Accounting and SPA Accounting	Finance would like to implement DocFinity for several document types, including journal entries, tax documentation, signature cards, and various reports.	Finance would like to implement DocFinity for several document types, including journal entries, tax documentation, signature cards, and various reports.	Administrative Initiatives	Large	TBD	02/2013	TBD	New	Green - On Target, No Risk	General Accounting
45	1680	A	11-Enterprise Content Management	Electronic Document Retention	Create the policies and guidelines so that electronic documents can be properly archived and deleted. The polices will be created by Reg & Rec and ITS and implemented into the ECM system, DocFinity. An assessment will take place to map the electronic document back to the applicable policies.	Creating electronic retention policies with DocFinity will allow the university to reduce the amount of data retained and inherent risk of data exposure associated with typical sensitive data such as student, financial and personal information. Create the policies and guidelines so that electronic documents can be properly archived and deleted. The policies will be created by Reg & Rec and ITS and implemented into the ECM system, DocFinity. An assessment will take place to map the electronic document back to the applicable policies.	Continuous Service Development	Large	Q2	11/2011	10/2013	On Hold	Green - On Target, No Risk	Information Services
46	1459	A	11-Enterprise Content Management	ECM - Conversion of DocFinity V9 users to V10	ECM - This project will capture the tasks and activities associated with the conversion of the current DocFinity Version 9 users to Version 10.	This project is needed to enable LUC to "sunset" DocFinity Ver. 9 and enable LUC to standardize usage on the V10 platform. Benefit to users is improved and additional functionality available within Ver. 10. Standardization will reduce overhead to support and maintain 2 similar applications.	Continuous Service Development	XLarge	Q1	01/2011	07/2013	In Progress	Green - On Target, No Risk	Info Services: Office of VP
47	1679	A	11-Enterprise Content Management	ECM - Implementation for SSOM	ECM - This project will capture the tasks and activities associated with the DocFinity implementation in SSOM. Initial efforts will focus on configuring DocFinity to support SSOMs back scanning initiative.

MD Note 4/10/13 - This project was technically completed several months ago in the early Fall of 2012. However, issues caused by the backscanning vendor instigated a re-indexing effort, which is not yet complete. This is why the project remains open. | The benefits associated with this ECM implementation include the following: (1) Removing student paper files from the SSOM vault by digitizing the information and storing the images in DocFinity and freeing-up this space; (2) Increased security of the student file information; (3) Enhanced ability to access and the requests for the information; and ability to better manage and track the requests for student information. | Continuous Service Development | Small | Q1 | 11/2011 | 07/2013 | In Progress | Green - On Target, No Risk | Student Affairs SSOM |
| 48 | 1946 | A | 11-Enterprise Content Management | HR ECM - Workers Classification | This project will be another part of the ECM HR efforts. This project will focus on the document types that pertain to the workers classification at LUC and the main scope of the project will be to design a system that allows these documents to be routed and shared within DocFinity. These documents are transmitted across various departments for approval. The two main departments include: AP and HR. | The main reason the team has incorporated the workers classification project into the ECM HR series is in order to reduce the misplacing of files/documents that are shared and routed across departments for approval. This then creates additional work for the initial department to either: resend the document or they might have to potentially have the person refill the document and submit it. Additionally, when this occurs it prolongs that amount of time a person is waiting for payment.

By incorporating the worker classification into DocFinity and through the use of workflows, the team will eliminate misplacing the files, reduce the amount replicating work and provide payment to people quicker. | Continuous Service Development | Large | Q1 | 04/2013 | 08/2013 | In Progress | Green - On Target, No Risk | Human Resources:Office of VP |
| 49 | 1884 | A | 11-Enterprise Content Management | ECM - Faculty Administration Phase 2 | This project will include the remainder of the faculty employee records files for active and archive documents. (to eliminate storage in the basement of Burrowes and Sullivan). | It has been mandated that the basement of Burrowes and Sullivan be cleared of the faculty employee files. These files will be scanned into DocFinity, which will eliminate the need for paper, reduce time to find and review a file, and will provide a secure way to share documents with HR and OIP. | Administrative Initiatives | Medium | Q2 | 01/2013 | 10/2013 | On Hold | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Human Resources:Office of VP |
| 50 | 1478 | A | 11-Enterprise Content Management | ECM AP: Vendor Statements | ECM AP

This project will consist of integrating the Accounts Payable vendor statements into DocFinity. | This project will consist of integrating the Accounts Payable vendor statements into DocFinity providing opportunities for additional processes improvements and efficiencies thru increased automation. | Continuous Service Development | Medium | TBD | 03/2011 | TBD | Pending | Green - On Target, No Risk | Accounts Payable |

Row Nbr	PSS #	Priority	Program Name	Major Initiative/ Ring Desc	Project Description	Institutional Impact Statement	Strategic Category	T-Shirt Sizing	Est. Compl. (QTR)	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
51	979	A	14-DW/BI Projects	Business Intelligence/Data Warehouse Program Management	DW/BI Program: Program Management. This Institutional Research and ITS co-sponsored program will encompass the projects for creation of the data governance and program management committees, the evaluation of technologies to pursue (custom built, hybrid, off the shelf), and submitting RFP sent to vendors offering the appropriate technology and vendor selection. Later projects will be created under this program for specific functional areas.	The RDS is an unsupported, legacy repository for current student data. It needs to be replaced with a data warehouse to help facilitate institutional reporting on current student data and expanded over time to include historical data and other institutional enterprise data. Much of this information is stored in many siloed databases and spreadsheets making it cumbersome to work with and integrate for reporting purposes. The data warehouse will become the authoritative source for this information, with secure and robust reporting capabilities.	Administrative Initiatives	XLarge	Q2	06/2009	10/2013	In Progress	Yellow - Target in Jeopardy, Risks Being Managed, Unknowns Exist	Information Services
52	1627	A	14-DW/BI Projects	Business Intelligence/Data Warehouse: Faculty Instructional Activity	DW/BI Program: Faculty Instructional Activity data warehouse implementation efforts.	Faculty Instructional Activity analysis implementation: This project, under the DW/BI program, will implement the first portion of the data warehouse and provide business intelligence analytics and reporting for Institutional Research based on this data model.	Administrative Initiatives	Large	Q1	08/2011	07/2013	In Progress	Green - On Target, No Risk	Information Services
53	1649	A	14-DW/BI Projects	Business Intelligence/Data Warehouse: Data Warehouse Implementation	DW/BI Program: all data warehouse implementation efforts.	Data Warehouse implementation: This project, under the DW/BI program, will implement the remaining portions of the data warehouse; Campus Community, Registration and Records, Admissions, Financial Aid, and Student Financials.	Administrative Initiatives	XLarge	Q2	09/2011	11/2013	In Progress	Yellow - Target in Jeopardy, Risks Being Managed, Unknowns Exist	Information Services
54	980	A	14-DW/BI Projects	Business Intelligence/Data Warehouse: Define Technical Architecture	DW/BI Program: Build Technical Architecture	Build Technical Architecture: This project, under the DW/BI program, will determine the technical direction and build that architecture for the DW/BI technical solution. This project, under the DW/BI program, will implement the underlying technical architecture needed to implement the identified project from PSS 979.	Administrative Initiatives	Large	Q1	01/2011	07/2013	In Progress	Green - On Target, No Risk	Information Services
55	1901	A	14-DW/BI Projects	Cohort Data Project	Create a mechanism to provide Cohort data to support analysis done within the Data Warehouse by IR, Financial Aid, Student Finance (Discount Rate and Net Tuition Revenue tracking and trending) and other operational areas.	Incorporating these Cohort data into the Data Warehouse will support the analysis of students from both the academic and financial viewpoints. Allowing BI to be developed that will provide both tracking and trending data on our students' from matriculation through graduation/exit. Cohort data will initially support the implementation of Student Finance (Discount Rate), Financial Aid, and RETA modules of the DW/BI project.	Continuous Service Development	Medium	Q1	01/2013	09/2013	In Progress	Green - On Target, No Risk	Institutional Research
56	1570	A	16-LUHS/LUC/HSD Technology Program	LUHS/LUC/HSD Technology Program	Parent program for all of the technology projects related to the sale of LUHS.	Parent program for all of the technology projects related to the sale of LUHS.	Infrastructure	XLarge	Q2	05/2011	12/2013	In Progress	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Info Services: Office of VP
57	1690	A	16-LUHS/LUC/HSD Technology Program	Identity Management Systems Strategy & Current State Documentation	Determine the strategy of LUC's Identity Management Systems. Documentation of the current state of Identity Management Systems process & data flows. Develop a strategy for transitioning current and future HSD UVIDs and email LUC.	Determine the strategy of LUC's Identity Management Systems. Identify and implement technical changes to allow LUC to create IDs for HSD students, faculty and staff. Develop a strategy and timetable for migrating HSD IDs currently under LUMC to LUC IDs.	Infrastructure	Large	Q2	12/2011	12/2013	In Progress	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Information Services
58	1848	A	16-LUHS/LUC/HSD Technology Program	Migration of HSD/SSOM Desktops	Move towards ultimate goal of implementing LUC desktop standards and support structure on HSD/SSOM Desktops. Total migration of desktop computers is linked and dependent on the migration to the LUC network in HSD buildings that currently are on the LUHS network. As part of the planning for this project, the pros/cons of a partial/temporary migration to certain aspect of the LUC desktop will be assessed. This partial migration may be in one of a number of forms, including virtualization and/or an installation of a LUC image on current SSOM desktops. The migration, including timing, of email for LUC is a key factor in the design of any "interim" step.	Move towards ultimate goal of implementing LUC desktop standards and support structure on HSD/SSOM Desktops. Total migration of desktop computers is linked and dependent on the migration to the LUC network in HSD buildings that currently are on the LUHS network. As part of the planning for this project, the pros/cons of a partial/temporary migration to certain aspect of the LUC desktop will be assessed. This partial migration may be in one of a number of forms, including virtualization and/or an installation of a LUC image on current SSOM desktops. The migration, including timing, of email for LUC is a key factor in the design of any "interim" step.	Infrastructure	XLarge	Q2	10/2012	12/2013	In Progress	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Information Services

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59	1879	A	16-LUHS/LUC/HSD Technology Program	Application Access and Authentication for HSD	Support the Application Authentication of all HSD applications to transition to LUC authentication processes. Determine technology and implement authentication to LUHS/Trinity applications for resources that must be accessed. Implement technology and architecture for a federated solution. Migrate all HSD data and print services to servers managed and supported by LUC.	Migrate HSD applications to the LUC authentication process. Provide access to LUHS and Trinity to resources between the HSD and LUHS organizations.	Continuous Service Development	XLarge	Q1	12/2012	08/2014	In Progress	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Information Services
60	1923	A	16-LUHS/LUC/HSD Technology Program	Lawson - Architecture Design & Transition to LUC	--This project falls under the Program PSS 1885. Implement and facilitate the transition of the Lawson system from LUHS IT to LUC IT: -Implement new instances of Lawson, MHC, and BSI (app servers, web servers, and databases) on LUC infrastructure, including distinct environments for prod, test and dev for each system. -Migrate all LUC data currently stored within Lawson to LUC infrastructure. Purge any LUC data from resulting LUHS Lawson system. -Maintain all interfaces. -See project definition for more details.	LUC categorizes the Lawson system as a "mission critical" or enterprise system. LUC has historically supported enterprise systems within the LUC ITS group. Critical systems need to have a documented and tested disaster recovery plan.	Continuous Service Development	XLarge	Q4	02/2013	04/2014	In Progress	Green - On Target, No Risk	Info Services: Office of VP
61	1924	A	16-LUHS/LUC/HSD Technology Program	Kronos - Architecture Design and Transition to LUC	-This project falls under the Program PSS 1885. -Implement a new instance of Kronos (software and databases) on LUC infrastructure, including distinct environments for production, test, and development. -Migrate all LUC data currently stored within Kronos to the LUC infrastructure. -Maintain all existing interfaces. -For more details, please see project definition.	LUC categorizes the Kronos system as a "mission critical" or enterprise system. LUC has historically supported enterprise systems within the LUC ITS group. Critical systems need to have a documented and tested disaster recovery plan.	Continuous Service Development	XLarge	Q4	02/2013	04/2014	In Progress	Green - On Target, No Risk	Info Services: Office of VP
62	1830	A	13-Desktop	Email Replacement	Migration of the University from GroupWise email platform and Audix voicemail system to a Microsoft Collaboration solution. The Microsoft Collaboration solution includes Exchange 2010 for email, calendar and unified messaging functions and Lync 2010 for Instant Messaging (IM), Presence and voice conferencing services.	Migrating the University from GroupWise email platform and Audix voicemail system to a Microsoft Collaboration solution that includes Exchange 2010 for email, calendar and unified messaging functions and Lync 2010 for Instant Messaging (IM), Presence and voice conferencing services will provide overall enhanced functionality to the infrastructure.	Infrastructure	XLarge	Q2	09/2012	10/2013	In Progress	Green - On Target, No Risk	Information Services
63	1798	A	1-Student System Upgrade	Sakai Implementation	Implementation of Sakai into the Production environment as the replacement of Blackboard as the LMS for faculty to use. PSS 1798 replaces PSS 1780 which was marked "Cancelled" on June 8, 2012. Sponsor determined initiative required formal PM services and obtained a PM for the initiative.	The initiative resulted from the completion of a multi-semester pilot which evaluated two alternative LMS products to provide additional features not offered in the University's current LMS product and determined Sakai could serve as a feasible replacement to the current LMS product. Transitioning from the University's current LMS product to Sakai will lead to significant annual operational savings.	Academic & Faculty Support	Large	Q1	10/2012	08/2013	In Progress	Green - On Target, No Risk	Information Services

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64	1407	A	5-Security Projects	Improved Malware Defenses	Information Security Program: Deter the execution of malicious programs from running on the network through the use of policy and technical controls. Regularly monitor for next generation malware and incorporate protections. Loyola workstations are regularly infected with spyware, trojans and other "data compromising" malware. Lowering the rate of infection would reduce the risk of a breach on the network while also increasing user productivity. Relates to ISO 27002 Control 10.4.1	Deter the execution of malicious programs from running on the network through the use of policy and technical controls. Regularly monitor for next generation malware and incorporate protections. Loyola workstations are regularly infected with spyware, trojans and other "data compromising" malware. Lowering the rate of infection would reduce the risk of a breach on the network while also increasing user productivity. Relates to ISO 27002 Control 10.4.1	Infrastructure	Large	TBD	01/2011	TBD	Pending	Green - On Target, No Risk	Info Services: Office of VP
65	1420	A	5-Security Projects	Time Synchronization Improvements	Information Security Program: All clocks on all information systems (server, network, appliance, workstation, etc) will be synchronized to a common source. The UISO will audit a sample of systems annually to determine if system clocks are synchronized. Each information system contains an internal clock. In order for effective forensic analysis to occur over the network it is imperative all clocks remain in-sync in order to determine a sequence of interesting events. Relates to ISO 27002 Control 10.10.6	All clocks on all information systems (server, network, appliance, workstation, etc) will be synchronized to a common source. The UISO will audit a sample of systems annually to determine if system clocks are synchronized. Each information system contains an internal clock. In order for effective forensic analysis to occur over the network it is imperative all clocks remain in-sync in order to determine a sequence of interesting events. Relates to ISO 27002 Control 10.10.6	Infrastructure	XSmall	TBD	04/2011	TBD	Pending	Green - On Target, No Risk	Info Services: Office of VP
66	1412	A	5-Security Projects	Information Security Responsibilities Definition	Information Security Program: Define the responsibilities relating to information security roles. This does not only pertain to the UISO, but also to the day to day management of our assets. This should be defined within the information security policy. Communicate this authority throughout the University in order to raise awareness. Without a clear delineation of roles and responsibilities it is possible that security incidents might not be appropriately reported, triaged or handled. Relates to ISO 27002 Control 6.1.3	Define the responsibilities relating to information security roles. This does not only pertain to the UISO, but also to the day to day management of our assets. This should be defined within the information security policy. Communicate this authority throughout the University in order to raise awareness. Without a clear delineation of roles and responsibilities it is possible that security incidents might not be appropriately reported, triaged or handled. Relates to ISO 27002 Control 6.1.3	Infrastructure	Small	TBD	07/2011	TBD	Pending	Green - On Target, No Risk	Info Services: Office of VP
67	1414	A	5-Security Projects	Asset Management Program	Information Security Program: Determine all assets owned by Loyola and ensure that identification and maintenance is done in an automated fashion. All assets (systems, databases, software, services, etc) should have an owner associated to them to ensure proper responsibility of maintenance of that asset is being accounted for. Asset management will allow for system classification and owner identification. Confidential data should reside on assets with the appropriate strict security controls. Systems without confidential data do not need the same level of security. (Please note this project is a placeholder for POR purposes and that the IS Group/owner for this project will change at a later date.) Relates to ISO 27002 Control 7.1.1	Determine all assets owned by Loyola and ensure that identification and maintenance is done in an automated fashion. All assets (systems, databases, software, services, etc) should have an owner associated to them to ensure proper responsibility of maintenance of that asset is being accounted for. Asset management will allow for system classification and owner identification. Confidential data should reside on assets with the appropriate strict security controls. Systems without confidential data do not need the same level of security. (Please note this project is a placeholder for POR purposes and that the IS Group/owner for this project will change at a later date.) Relates to ISO 27002 Control 7.1.1	Infrastructure	Large	TBD	07/2011	TBD	Pending	Green - On Target, No Risk	Info Services: Office of VP

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68	1415	A	5-Security Projects	Security Program for Non-Standard Systems	Information Security Program: Develop a plan to identify any non-standard system (non-ITS managed) and determine a set of operational guidelines and procedures to appropriately secure those systems, based on the asset's risk classification. Many systems currently exist on the network that are not governed under the same security framework. Some of these systems contain large amounts of PII and are high risk. This project will help reduce the risk of these systems by providing a governance methodology for security standardization. Relates to ISO 27002 Control 6.1.4	Develop a plan to identify any non-standard system (non-ITS managed) and determine a set of operational guidelines and procedures to appropriately secure those systems, based on the asset's risk classification. Many systems currently exist on the network that are not governed under the same security framework. Some of these systems contain large amounts of PII and are high risk. This project will help reduce the risk of these systems by providing a governance methodology for security standardization. Relates to ISO 27002 Control 6.1.4	Infrastructure	Medium	TBD	07/2011	TBD	Pending	Green - On Target, No Risk	Info Services: Office of VP
69	1417	A	5-Security Projects	Network Segmentation Strategy	Information Security Program: The network will be broken up into logical segments that contain similar data classifications. Access between networks will be restricted as appropriate. This item was defined as a critical risk item (level 4) in the 2009 security assessment. Without a proper segmentation scheme a malicious user on the network could gain unauthorized access to information systems. Relates to ISO 27002 Control 11.4.5	The network will be broken up into logical segments that contain similar data classifications. Access between networks will be restricted as appropriate. This item was defined as a critical risk item (level 4) in the 2009 security assessment. Without a proper segmentation scheme a malicious user on the network could gain unauthorized access to information systems. Relates to ISO 27002 Control 11.4.5	Infrastructure	Large	TBD	07/2011	TBD	Pending	Green - On Target, No Risk	Info Services: Office of VP
70	1411	A	5-Security Projects	Network Security Management	Information Security Program: Ensure the security of systems and applications on the network and protect against threats. This involves a review of the network security architecture and developing a framework with which to implement future security architecture. Will harden the network from attack, and thus reduce the risk of systems connected to the network. Relates to ISO 27002 Control 11.4.5	Ensure the security of systems and applications on the network and protect against threats. This involves a review of the network security architecture and developing a framework with which to implement future security architecture. Will harden the network from attack, and thus reduce the risk of systems connected to the network. Relates to ISO 27002 Control 11.4.5	Continuous Service Development	Large	TBD	01/2011	TBD	Pending	Green - On Target, No Risk	Info Services: Office of VP
71	1018	A	5-Security Projects	Information Security Awareness	Information Security Program: Define a formal security awareness program that will educate the university on appropriate security topics, such as policies and procedures. This will include regulatory requirements, proper use of systems and the method for engaging the UISO to report items of suspect.	Reduction of risk to the University through increased awareness of threats such as social engineering, phishing, viruses and system security vulnerabilities. In order for policies to be effective all employees must understand the policies and their responsibilities. Additionally, all employees will understand how and when to contact the UISO to report suspicious activity.	Continuous Service Development	Medium	Q1	07/2012	09/2013	Pending	Green - On Target, No Risk	Information Services
72	1882	A	7-BCDR/Failover	Disaster Recovery Planning	Develop and document a disaster recovery plan for all critical systems, applications and relevant recovery information. Plan will include, but not limited to, items such as systems in scope, recovery priorities, recovery procedures, identification of personnel and owners.	Processes and priorities for recovering critical systems are documented. Steps for recovering critical systems are documented.	Continuous Service Development	Large	Q2	02/2013	12/2013	In Progress	Green - On Target, No Risk	Information Services

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73	1418	A	7-BCDR/Failover	Disaster Recovery Plan Development	A disaster recovery plan should be developed that includes: Identification of appropriate systems, identification of the fail-over requirements, establishing of the technical infrastructure for providing fail-over. This program contains several projects within the overall BCDR program. The other projects are: Confirm/Update the RPO and RTO Business continuity process in the event of an IT outage Provide and test failover at the WTC data center Selection and Implement a DR Documentation Tool Update the disaster recovery plan Testing of the DR Plan eMail Recovery DR test LUC.edu Recovery/Redundancy testing Internet Redundancy Operating without a BC/DR plan puts the organization at risk as a result of a disaster. An organization could suffer a severe loss if a disaster recovery plan is not developed based on the needs of the business. Additionally, a BC/DR plan will not be executed appropriately without the business driving its development. Relates to ISO 27002 Control 14.1.3	A business continuity and disaster recovery plan should be developed that includes: Business Impact Analysis based on key stakeholders, identification of appropriate systems, development of recovery time objectives to meet the needs of the business and system recovery procedures. Operating without a BC/DR plan puts the organization at risk as a result of a disaster. An organization could suffer a severe loss if a disaster recovery plan is not developed based on the needs of the business. Additionally, a BC/DR plan will not be executed appropriately without the business driving its development. Relates to ISO 27002 Control 14.1.3	Continuous Service Development	Large	Q2	03/2013	12/2013	In Progress	Green - On Target, No Risk	Info Services: Office of VP
74	1883	A	7-BCDR/Failover	Testing of Disaster Recovery Plan	Disaster Recovery Plan is tested. Includes testing of eMail (Outlook) and LUC.edu recovery and testing.	Proving of the disaster recovery plan via testing; confirmation that critical systems can be recovered in the event of an IT outage. Testing includes centralized IT, eMail recovery and LUC.edu recovery.	Continuous Service Development	Medium	Q4	04/2013	06/2014	In Progress	Green - On Target, No Risk	Information Services
75	1881	A	7-BCDR/Failover	Assess Dept Processes in Event of IT Outage	Assess and document what business processes can be put in place in the event of an extended IT outage.	Critical University processes (for example, teaching and payroll) continue in the event of an extended IT outage. Workarounds and manual processes documented and tested.	Continuous Service Development	Large	Q2	07/2013	12/2013	Pending	Green - On Target, No Risk	Information Services
76	1669	A	8-Advancement	Advance Web Upgrade	This project will replace the existing client/server Advance application with a new web based Advance client. Advance is the single source of data and information for the Advancement office in maintaining records on alumni and other donor constituencies. Support of the product is essential and upgrading to the web based product: Advance Web will offer many benefits which include the ability to segregate the health care donors and the university donors. The following initiatives will be carried out as part of the overall project: Upgrade Advance from v9.6.0.1 to v9.8.0 (August 2012) Upgrade Advance from v9.8.0 to v9.8.0.1 (October 2012)	This project will replace the existing client/server Advance application with a new web based Advance client. Advance is the single source of data and information for the Advancement office in maintaining records on alumni and other donor constituencies. Advance Web will offer many benefits which include the ability to segregate the health care donors and the university donors.	Continuous Service Development	XLarge	Q2	11/2011	10/2013	In Progress	Green - On Target, No Risk	Development

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77	1403	A	12-Online Applications	Illinois Articulation Initiative	Feasibility study in participating in the Illinois Articulation Initiative and defining a possible implementation plan. Scope of this project will be limited to defining our participation level and defining work plan to achieve our goals. Registrar waiting response to critical issues highlighted in email in July-August, 2012. Proceeding with upgrade of uSelect participation level from Level 1 - Share Course Catalog to Level 2 - Transfer Course Articulations.	Feasibility study in participating in the Illinois Articulation Initiative and defining a possible implementation plan. Scope of this project will be limited to defining our participation level and defining work plan to achieve our goals. Registrar waiting response to critical issues highlighted in email in July August, 2012. Proceeding with upgrade of uSelect participation level from Level 1 - Share Course Catalog to Level 2 - Transfer Course Articulations.	Continuous Service Development	Small	Q1	09/2010	09/2013	In Progress	Green - On Target, No Risk	Registration & Records
78	1424	A		Enhancements to Immunization page and processing in LOCUS	The Wellness Center receives thousands of requests from students for copies of immunization recs & thousands of phone calls asking which immunizations are missing for compliance with state laws. The School of Nursing has requested rpts on compliance for their students. Responding to these requests is done manually, impacts work flow & adds significant demands on the staff. Staff enter all immunization data by hand. The purpose of the project is to utilize a more efficient technological solution to meet state & external agency requirements. This project includes adding features which allow students to recognize which immunization are missing, print immunization recs suitable for other agencies, adding enhancements required for nursing students, simplifying tracking of nursing student compliance for external clinical agencies, developing the immunization page to allow students to enter their own data, and adding a mechanism where the certification of the data by staff indicates that it is officially entered.	The Wellness Center receives thousands of requests from students for copies of immunization recs & inquiries on which immunizations are missing for compliance with state laws. Responding to these requests is done manually; staff enter all immunization data by hand. This project includes using technology which allow students to recognize which immunization are missing, print immunization recs suitable for other agencies, adding enhancements required for nursing students, simplifying tracking of nursing student compliance for external clinical agencies, developing the immunization page to allow students to enter their own data, and adding a mechanism where the certification of the data by staff indicates that it is officially entered.	Continuous Service Development	Large	Q1	08/2011	09/2013	In Progress	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Wellness Center
79	1145	A		Electronic Outbound Transcripts Feasibility	This SSR is two-fold. 1) The primary focus is for a feasibility study, including a high-level task plan together with estimated effort, assessing the ability of Loyola s existing technologies to support the electronic (e-mail) transmission of out-bound certified secure student academic transcripts, to third parties, both in PDF form and/or with imbedded XML data. 2) Additionally, this feasibility study should document in what form (XML, tiff, or PDF), electronic in-bound transcripts are received and how captured by DocFinity, LOCUS, and/or R+.	Assess the ability of Loyola's existing technologies to support the electronic (e-mail) transmission of out-bound, certified and secure student academic transcripts, to third parties, both in PDF form and/or with imbedded XML data. This includes a feasibility study, including a high-level task plan together with estimated effort.	Academic & Faculty Support	Small	TBD	08/2011	TBD	Pending	Green - On Target, No Risk	Registration & Records
80	1869	A		Panopto	This project will consist of two phases for the implementation of a lecture capture notes software called Panopto. Phase 1 will consist of a pilot for the Spring 2013 semester. Pending the successful implementation and feedback from the Panopto Phase 1 pilot, then Phase 2 will be scheduled for the Fall 2013 semester for an enterprise implementation.	This software will mainly be utilized for Faculty to pre-record and capture live classroom lectures, notes and activities to share with students either before and/or after class. This project will consist of two phases for the implementation of a lecture capture notes software called Panopto. Phase 1 will consist of a pilot for the Spring 2013 semester. Pending the successful implementation and feedback from the Panopto Phase 1 pilot, then Phase 2 will be scheduled for the Fall 2013 semester for an enterprise implementation.	Academic & Faculty Support	Large	Q3	11/2012	01/2014	In Progress	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Information Services
81	1928	A		Upgrade the Technology in Kasbeer Hall	Coordinate upgrades to the audio system and the addition of video to the Kasbeer Hall MPR. This is a special capital project approved by the Presidents Office.	This project benefits this university by providing the Law School, Conference Services, and other departments with access to a large multi-purpose room equipped with appropriate audio-visual technology for events.	Academic & Faculty Support	Large	Q1	03/2013	08/2013	In Progress	Green - On Target, No Risk	Information Services

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82	1942	A		Rectrac update for WTC Fitness Center	Rectrac update for WTC Fitness Center Students, both undergraduate and graduate, who live at Baumhart Hall will receive a free entry to the WTC Fitness Center. A new membership type needs to be created in Rectrac for this purpose. Because there are over 400 student residents in Baumhart Hall we would like to create an automated update from Locus to Rectrac. This would be a similar process to what we now have for the undergraduate students who receive free access to the Halas Sport Center. This project is to develop programs and procedures to create an automatic update to Rectrac of the WTC residence membership based on the charges on student account. If a student has a charge for specific item types, he/she should be assigned a WTC membership for that semester. This eligibility should be separate from the one that already exists. There will be students who have both types of membership.	If automated this process will provide accurate records for eligibility to the WTC Fitness Center and will save a significant amount of time that will be needed to manually update membership for 400 students two times a year.	Continuous Service Development	Medium	Q1	04/2013	08/2013	Pending	Green - On Target, No Risk	Student Life
83	1891	A		RMS Mercury Upgrade	Software Upgrade of current Res-Life Housing Application. 1. Coordinate with RMS Vendor and Res-Life 2. Reconnect existing custom VIEWS, interfaces, & processes	RMS has released a major re-design of their Residence Management System product. The Mercury release changes the product architecture from client-server to web-based, which will offer easier access by Res Life staff and increased self-service functionality by students and parents.	Administrative Initiatives	Medium	Q2	01/2013	10/2013	In Progress	Green - On Target, No Risk	Residence Life
84	1911	A		IAI - Update of Transfer Credit Rules	This request will assist with the cleanup/updates that need to take place in the Rules Setup portion of the Transfer Credit process to accommodate for IAI students (Fall 2013 admits). This project will impact all existing articulations for all institutions since the policy decided is that all schools will be treated equally regardless of being an IAI participating school.	As Illinois Articulation Initiative is implemented at Loyola, some data for transfer credit rules, academic requirements, and other configurations will need mass updates. This project will assist required changes with script and/or software development for one-time cleanup.	Administrative Initiatives	Small	Q1	02/2013	07/2013	In Progress	Green - On Target, No Risk	Registration & Records
85	1955	A		Online Performance Management System	Identify and implement a solution to facilitate online performance review management for LUC employees.	A common, web-based system for employee performance review management will promote common performance goals across the university, increased metrics of performance over time and across areas, increased ease of use and accessibility, and more sophisticated tools for assessment. All of these will lead to improved overall assessment of employee performance and, in turn, improved employee performance.	Administrative Initiatives	Medium	TBD	06/2013	TBD	New	Green - On Target, No Risk	Human Resources
86	1917	A		Maxxess Interface - Academics Requirements	Maxxess Door Access control - Academic departments are requesting an automated mechanism to grant/remove door access based on student need to access secured rooms. Some student needs are based on enrollments and other needs are based on contracts, work-study, and other non-enrollment related justifications. The Maxxess system has no delivered interface for these "secondary" access rights. ITS will work with the vendor to develop an automated interface (similar to current "primary" access rights import tool). Primary need is in the Department of Fine & Performing Arts (DFPA) who have several hundreds of students who need specific access to rooms each semester. Manual adjustments to individual student campus card records has not been satisfactory. In addition, reporting for departmental administrators is currently lacking - Who has access to particular doors? Who has utilized secured rooms?	Campus Safety manually administers door access at various sites across the WTC/LSC campus via the Maxxess Door Control system. Academic departments increasingly require an easy-to-use mechanism to add/remove student access to various rooms based on class enrollment and/or other co-curricular need. Timeliness and accuracy are very important requirements. The volume of these access changes each semester dictates an automated solution.	Continuous Service Development	Medium	Q2	02/2013	12/2013	Pending	Green - On Target, No Risk	Registration & Records

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87	897	B		Create website/intranet to house Emergency Response materials	Creation of a website/intranet to house Emergency Response materials and departmental plans. Site will likely require some tiered authentication with some pages being publicly accessible, some internally accessible, and a smaller group with restricted access to a named group of people.	Creation of a website/intranet to house Emergency Response materials and departmental plans. Site will likely require some tiered authentication with some pages being publicly accessible, some internally accessible, and a smaller group with restricted access to a named group of people.	Continuous Service Development	Small	TBD	01/2009	TBD	On Hold	Green - On Target, No Risk	Facilities LSC
88	1687	B	17-Security Cameras	Security Camera Infrastructure	Review and recommend the location and number of cameras supporting the University as well as in specific areas such as LUMA, residence halls and parking lot locations.	This project will review the cameras functionality, their position, as well as their location insuring that faculty staff visitors and students are safe while on campus allowing for live, capture, retention, and playback of video.	Infrastructure	Large	Q2	10/2011	12/2013	In Progress	Green - On Target, No Risk	Office of The President
89	1692	B	17-Security Cameras	Parking Camera's	Parking has requested improvements to their operations through replacement of current cameras and additions of new ones. Parking's goal is to ensure they can accurately capture vehicles & their associated license plates as well as gain visibility in regards to the capacity of each lot they monitor. Additional input is needed from Campus Safety to ensure they're coverage needs are met within the lots.	Parking has requested improvements to their operations through replacement of current cameras and additions of new ones. Parking's goal is to ensure they can accurately capture vehicles & their associated license plates as well as gain visibility in regards to the capacity of each lot they monitor. Additional input is needed from Campus Safety to ensure they're coverage needs are met within the lots.	Infrastructure	Medium	Q1	11/2011	08/2013	In Progress	Green - On Target, No Risk	Campus Transportation
90	1657	B	17-Security Cameras	LUMA Security Camera Assessment	The ITS and Security Department to review the existing conditions of the LUMA security cameras, and will work with LUMA to address their security request for an upcoming museum assessment.	This project was initiated by LUMA, for ITS and Security to review their existing security camera system and status prior to an independent museum assessment that will be conducted in Spring 2011 (exact date not known). The team will review the existing systems, make any immediate adjustments and secure an independent security consultant to review the current system as well.	Infrastructure	Large	Q1	12/2011	08/2013	In Progress	Green - On Target, No Risk	LUMA
91	1517	B		Fast switch of control of www.luc.edu to UMC during campus emergencies	In the event of an emergency on campus, Security will contact designated "second responders" in UMC to handle communication of the emergency to the Loyola community. Provide a solution for these UMC second responders to be able to quickly take over Loyola home web page so they can provide up-to-date and continuing information to the Loyola community. The solution must be secure, quick, relatively easy, reliable, and able to be accessed using mobile devices. The system delivering the emergency web pages must be able to handle high traffic volumes. Note: Security is still responsible for Loyola Alert messages.	In the event of an emergency on campus, Security will contact designated "second responders" in UMC to handle communication of the emergency to the Loyola community. Provide a solution for these UMC second responders to be able to quickly take over Loyola home web page so they can provide up-to-date and continuing information to the Loyola community. The solution must be secure, quick, relatively easy, reliable, and able to be accessed using mobile devices. The system delivering the emergency web pages must be able to handle high traffic volumes.	Administrative Initiatives	XSmall	TBD	04/2011	TBD	On Hold	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	University Marketing and Comm
92	1628	B		Application and database for all key and lock information	Scope of Project is to create a data base to enter all key and lock information to include the key code, , building and room number, how many keys have been issued and to who they were issued on what date.	This system will provide for managing and storing information for keys, locks, and locations. This will replace the 20+ notebooks that each contain a subset of this information, and that is entered by hand.	Administrative Initiatives	Medium	TBD	05/2012	TBD	In Progress	Green - On Target, No Risk	Campus Safety LSC
93	1471	B	1-Student System Upgrade	MS SQL SERVER 2008 DATBASE UPGRADE	An upgrade to SQL Server 2008 will provide ITS with the technology and capabilities needed to manage the increasing challenges of managing the growing number of MS SQL Server databases; and deliver secure, reliable, and scalable database applications to our clients. SQL Server 2008 is a significant product release that delivers many new features and improvements, making it a more robust RDBMS that can be considered as a viable platform option for enterprise systems that is less expensive than an Oracle RDBMS. It would benefit the University to upgrade all existing SQL Server 2005 databases to 2008 in a phased approach. This project will upgrade all 44 production and test MS SQL 2005 databases for the 12 applications that they support.	MS SQL Server 2005 database platform is reaching end of life. Microsoft will cease enhancements to this RDBMS (Relational Database Management System); no new service packs (security and database fixes) will be issued as of 4/12/2011. Microsoft will continue to provide extended support through 4/12/2016. Extended support requires additional fees and provides support only for outage related to database errors/problems	Continuous Service Development	Large	Q2	12/2010	12/2013	In Progress	Green - On Target, No Risk	Information Services

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94	1905	B	3-LOCUS Enhancements	iPlan - Meal Plan/Housing selections	Current iPlan enrollees may need to estimate housing/meal plan charges if actual charges are unavailable. Current process allows limiting choices for self-reported new Freshman - so that budget estimates will be more accurate. Fall, 2013 housing/meal plan choices will also be differentiated for Sophomores. Enrollment for payment plans for the 2013-14 academic year will begin on April 1. Payment Plan staff is requesting the ability to configure options more granularly for future budget estimates.	Accurate estimates of charges (including housing and meal plan charges) are important for accurate payment plan budgeting - whenever actual charges are not yet available. With changes to residence hall and meal plans, additional options and restrictions are planned for Fall, 2013. The iPlan module should be able to reflect these changes for Freshman and Sophomores.	Administrative Initiatives	Medium	TBD	02/2013	TBD	New	Green - On Target, No Risk	Office of The Bursar
95	1852	B	3-LOCUS Enhancements	Recent Activity Since Previous Statement	Add a RECENT ACTIVITY SINCE PREVIOUS STATEMENT Tab/or Link/ or Page on the Student e-Bill History page that shows all activity/transactions that have happened since the last bill was generated. This must include any Financial Aid reversals, Payment Reversals and Charge Reversals. Also, add a link on the Make A Payment page, Step 1. Specify Payment Amount that can bring the student directly to this new RECENT ACTIVITY tab/page and back again.	Students, parents and other interested third parties need a clear concise means to tie their last Billed amount to their Current balance. The eBill is repeatedly described as a snap shot in time "just like a credit card statement" in our literature, web-pages and Orientation presentations. We have not yet delivered on that full promise by providing students and parents with a means to review changes made to their balance since the last bill was generated.	Continuous Service Development	Medium	TBD	01/2013	TBD	Pending	Green - On Target, No Risk	Office of The Bursar
96	1721	B	3-LOCUS Enhancements	Academic Advisor Assignment, version 2.0	Original request PSS 1287 created advisor assignment process "geared towards" the entire university. It was like a big truck - we found we needed a sportscar. Advisor Assignment 2.0 ‼ we need to create a smaller more nimble process. Advisor assignment in Loyola is largely decentralized and not synchronized. Individual schools need the capability to ID their own cohorts and the flexibility to creatively assign advisors on demand. Planned approach: Pop select, App engine & Component Interface 6/28/2012- Widen scope to include anticipated changes for existing Advisor Assignment process	Enhance Undergraduate Advisor Assignment batch process to allow independent processes by program (e.g. - UCAS). Current process must be run for all programs.	Academic & Faculty Support	Medium	TBD	08/2012	TBD	In Progress	Green - On Target, No Risk	ACADEMIC ADVISING - CAS
97	1829	B	3-LOCUS Enhancements	Update the Make a Payment portal to feed in an iPlan installment amount	For students identified as having an open/active iPlan account (FLA or FLT service indicators), we would like the make a payment portal to feed in the users iPlan installment amount rather than the student account balance as it currently	In order to alleviate confusion from students and parents, Make A Payment should display the iplan installment amount due, rather than the student account balance due - for students with an active iplan.	Administrative Initiatives	Small	Q1	10/2012	09/2013	In Progress	Green - On Target, No Risk	Office of The Bursar
98	1834	B	3-LOCUS Enhancements	Math Placement Assessment Platform Update	Design and implement improvements in Math Placement Assessment platform and processes. (replaces PSS 1653). Provosts Office and Math Department would like to consider use of WeBWorK, open-source math testing/homework software, in conjunction with Loyola's Math Placement Assessment for newly admitted Undergraduate students. Develop the administrative processes to support test eligibility, communications with students, and handling of test results. Test should be accessible with students UVID/password (i.e. LDAP Authenticated) using any current web browser. Assignment of eligibility should be as flexible as possible, such that students in majors/minors which do not require Math beyond MATH 100 are not required to take the test (but would be required, if they were to change majors/minors). Administrative decisions about re-takes would also be incorporated - currently available at student expense within 24 hours of original test.	Math Placement Assessment is currently required for all deposited admitted Undergraduate students, with some exceptions based on ACT/SAT/AP test scores or previous college course work. The Provost's Office and Math department are requesting updates to the current platform (a third-party hosted solution) to allow more control over updates to the test and administrative processes around the test.	Administrative Initiatives	Medium	Q2	01/2013	11/2013	In Progress	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Office of First Year Experience

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99	1633	B	3-LOCUS Enhancements	Extended Drop Exclusions for Students	After the last day for add/drop (in the Fall and Spring), certain populations of full-time Undergraduate students are not allowed to drop any classes via Self-Service (e.g. - Athletes, Probation, UGRD Nursing, etc). They must seek assistance from their advisor. This project is to automate the extended drop exclusion process, currently performed manually, for students. This process updates the student's minimum hours to equal their current enrolled hours for the term. This has the effect of not allowing a class to be dropped, unless the appropriate override is provided.	Selected populations of full-time Undergraduate students are not permitted to drop classes via self-service after the last day of Late Add/Change in the Fall and Spring. This process will automate the semi-manual updates completed each semester after the start of school.	Administrative Initiatives	Small	TBD	09/2011	TBD	New	Green - On Target, No Risk	Registration & Records
100	1749	B	3-LOCUS Enhancements	Parking Application - Resident Students	Develop Resident Student Parking Application (currently a Cold Fusion application) within LOCUS, similar to Commuter Parking Application (deployed for Spring, 2011).	Student parking application for Commuter students was successfully integrated within LOCUS in Spring, 2011. Parking Office would like to duplicate this integration for Resident students. The advantages have proven to be improved convenience for student (using LOCUS Portal) and more timely and accurate billing after permit is distributed. A related project is PSS 1678 - Parking Enforcement and Permit Management.	Administrative Initiatives	Medium	TBD	05/2012	TBD	New	Green - On Target, No Risk	Parking
101	1951	B	3-LOCUS Enhancements	SSOM automate new academic year	Update of term activation levels and session for SSOM students.	The Office of Registration and Records annually runs a batch process to add term activations (fall and spring) for the Stritch School of Medicine. Once in LOCUS, manual intervention is required to update the program level and term session field as graded coursework is not maintained in the LOCUS system. This request automates this manual intervention.	Administrative Initiatives	Small	TBD	06/2013	TBD	New	Green - On Target, No Risk	Registration & Records
102	1952	B	3-LOCUS Enhancements	Registration Hold Outreach	To assist the university in outreaching to students with registration holds on their accounts, we are interested in developing a way to automate tailored communications to students to inform them about their hold, and the steps that they would need to take to address this hold. (Note - no Requestor Priority specified).	Automate communications with students who have Registration Holds. This request is specifying a centralized method to manage communications with students for holds. Currently, some departments manage outreach communications with students for the Holds which they have placed.	Administrative Initiatives	Medium	TBD	06/2013	TBD	New	Green - On Target, No Risk	Office of First Year Experience
103	1337	B	3-LOCUS Enhancements	FA03 - Select/Deselect of Packaging	Financial Aid GAP solution FA03 was originally created to support Loyola's 2-step award letter (first estimate, then final) process by flipping flags at the appropriate times. It has since evolved into a "traffic cop" or "gatekeeper" which determines the correct current status for student processing, based on meeting defined conditions.	A custom batch program is used to select/deselect students for Financial Aid packaging. The current program has multiple complex criteria which have become difficult to know why particular students are selected/de-selected. Current request is to streamline the process and implement new criteria.	Administrative Initiatives	Medium	TBD	09/2010	TBD	On Hold	Green - On Target, No Risk	Financial Assistance
104	1939	B	3-LOCUS Enhancements	Update to OIP communications and Applicant reqs for TBC & visiting students	Update to OIP communications and Applicant reqs for TBC & visiting students Eliminate faculty recommendation from TBC Application. (Eliminate emails 1b,1d,2a,2c) Remove transcript for visiting students from being a requirement to trigger the Ready to Review status. Move to predeparture tab. Update text of emails 1c,2b,6b, add new messaged 3d)	Office of International Programs has a communication plan and document requirements for applicants to various OIP programs. This request adjusts the communication plan and required documents for Beijing applicants.	Administrative Initiatives	Small	TBD	04/2013	TBD	On Hold	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	International Programs & Serv
105	1533	B	3-LOCUS Enhancements	FA Batch Process ScoreCard	FA Batch Process ScoreCard. OSFA needs a quick & easy way to find out why a student was not packaged - this is usually because a custom process found an error or exception condition. The plan is to imbed code in various customizations that write to a table during logical "forks" in processing. The integrated results can then be queried or viewed online.	A significant milestone in the Financial Aid process is the offer of a package of aid to the students. As students and parents submit new or revised information, the package may or may not change. An important customer service component requires quick and easy access by OSFA staff to know where the student is at in the process. This customization will offer significant improvements in accessing the status of the students financial aid packaging process.	Continuous Service Development	Medium	TBD	TBD	TBD	On Hold	Green - On Target, No Risk	Financial Assistance

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106	263	B	3-LOCUS Enhancements	Special Handling for Deposits - continuing students	Special Handling for Deposits & Prepayments - develop a way of posting deposits/prepayments to student accounts in such a way that they are held in "suspense" for the relevant future term, and NOT applied to charges for any prior terms. Ideally, do not reduce the account balance when posted, but wait until the future term has started. See Anna Tsoung's summer '05 consulting rpt. for ideas.	Long standing request for Special Handling for Deposits & Prepayments - request calls for "posting" payments and deposits, but without reducing balance until the start of the appropriate future term. Eases the burden of accounting for future payments.	Continuous Service Development	Large	TBD	08/2010	TBD	Pending	Green - On Target, No Risk	Finance-Office of VP-CFO
107	478	B	3-LOCUS Enhancements	Classes with variable credit hours	LOCUS Enhancements: - Modification to registration for variable credit hours	Provide the ability to adjust the default hours in a variable credit hour class. Currently the system defaults to the minimum hours resulting in incorrect enrollments.	Academic & Faculty Support	Medium	TBD	06/2011	TBD	Pending	Green - On Target, No Risk	Registration & Records
108	479	B	3-LOCUS Enhancements	Graduate Repeat Rules	LOCUS Enhancements: - Review Graduate Repeat Rules, GPA Calc CS 9.0 didn't negate this request.	Insure that graduate students earn proper credit and grades for repeated classes by reviewing the repeat rules and implement changes as necessary.	Academic & Faculty Support	Medium	TBD	07/2011	TBD	Pending	Green - On Target, No Risk	Registration & Records
109	481	B	3-LOCUS Enhancements	Thesis and Dissertation Committees in LOCUS	LOCUS Enhancements: - Thesis and Dissertation Committees have titles working great and a place for the director, but committees are kept in a separate database. Can we use the advisors screens to keep records of whole committees and changes?	Incorporate Thesis and Dissertation Committee info in the advisor screens to eliminate the need for a separate database.	Academic & Faculty Support	Medium	TBD	07/2011	TBD	Pending	Green - On Target, No Risk	Registration & Records
110	1224	B	3-LOCUS Enhancements	FA/payment reversal detail accessible via student self-service	Whenever financial aid or payment reversal is added or removed from a student's account it should be displayed on the account summary This is a constant source of frustration for students and staff when attempting to determine the transactions on an account. Currently a student can not view when an award has been altered. For example if it is determined a grant should be reduced from $2,000 to $1,000 only the new amount $1,000 is reflected and a balance of $1,000 is created. The only way for the student to find out what happened is by calling the Financial Aid or Bursar Office. The staff view the account summary drill down on Account Details, then Item Details and hopefully find the correct term or terms. A classic example of this issue is Joyce Hwang 00001003832 who had her Fall 2007 Stafford Loan adjusted on 12/29/2010. Hunting down charges from two years ago is time consuming and frustrating for all involved. The adjustments are necessary but need to be clearly reflected to the student.	Self-service Account Summary for students provides an easy to understand account snapshot of current student account - payments, financial aid, and charges. However, the ability to see additional details has been shielded from student. Ideally, easy to understand transaction details - accessible from the summary account - would eliminate questions and confusion on the part of the student.	Student Technology Support	Medium	TBD	07/2011	TBD	Pending	Green - On Target, No Risk	Office of The Bursar
111	1276	B	3-LOCUS Enhancements	Contact log in LOCUS for Bursar staff	We would like a means to document, track and route contacts with students to help facilitate customer service and improve efficiencies. Student account advisors in particular could use this as a means to route phone calls, e-mails and other correspondences to appropriate referrals. This would enable to them to verify if a proper follow-up was made and the student's question addressed.	Contact Log is a Loyola customization of LOCUS for Financial Aid. Other University departments are interested in adapting this type of customization. Appropriate sharing of contact logs between departments is a major design consideration.	Administrative Initiatives	Medium	TBD	11/2011	TBD	Pending	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Office of The Bursar

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112	1223	B	3-LOCUS Enhancements	Self Service Evaluate My Transfer Credit	Establish a prototype for the Self-Service Evaluate My Transfer Credit module using as delivered features with Oakton Community College as the trial institution. This will help us determine what is practical to expect in a full blown solution. This prototype would then be submitted to undergraduate admissions, academic affairs, advising, school leadership etc. as a sample of what we could do with prospective student self reported transfer data. We would then be able to produce a set of functional specifications to shape and size a solution In our original thinking we were going to wait until transfer credit is cleaned up to start this but the analysis piece can be done in parallel with the transfer credit clean up/process reengineering.	Establish a prototype for the Self-Service Evaluate My Transfer Credit module. This prototype would then be evaluated by undergraduate admissions, academic affairs, advising, school leadership etc. as a sample of what can be done with prospective student self reported transfer data. After which functional specifications to shape and size a solution would be produced.	Student Technology Support	Medium	TBD	01/2012	TBD	Pending	Green - On Target, No Risk	Registration & Records
113	1902	B	3-LOCUS Enhancements	Improve Early Alert information for Advisors and Faculty	Currently, Academic Advisors enter Early Alert notifications into LOCUS Comments (as an AANOTE). Faculty members also wish to add notes regarding the students Early Alert status, which usually requires manual entry by Advisors from emails. Requesting a system which would automate this process, using AANOTE or some other accessible data store within LOCUS. Ideally, the Instructor should also have access to read and comment on student performance. (Note: This is ITS interpretation of the Systems Service Request).	The Early Alert process for Undergraduates has captured about 2500-3000 mid-term grades of C- or lower before the ninth week of each regular semester. These grades are submitted by participating faculty and the student is automatically notified of their lower performance. Academic Advising would like have easy access to the students' early alerts in order to follow-up as appropriate with the student and instructor. The ultimate goal is improved student performance.	Academic & Faculty Support	Medium	TBD	08/2013	TBD	Pending	Green - On Target, No Risk	Sullivan Center for Student S
114	1348	B	4-Construction Projects	Provide Technology for the Halas Sports Center Renovation	Coordinate the development and installation of technology for three small conference rooms, one large conference room, one recreation room, one new digital signage location, and upgrade one existing digital signage location during renovation of the Halas Sports Center. This project will be completed in two phases.	This project benefits the university by providing students with spaces in which they can pursue co-curricular life.	Administrative Initiatives	Medium	Q1	06/2010	09/2014	In Progress	Green - On Target, No Risk	Facilities LSC
115	1509	B	4-Construction Projects	Provide Technology for the New Retreat and Ecology Campus !! Academics	Coordinate the development and installation of technology for six electronic classrooms, two computer labs, and one multi-purpose room.	This project benefits the university by providing Biology and other academic departments access to learning spaces with built-in presentation technology at LUREC.	Academic & Faculty Support	Medium	Q2	01/2011	12/2013	In Progress	Green - On Target, No Risk	Provost's Office
116	1929	B	4-Construction Projects	Provide Technology for the New Wright Hall and de Nobili Hall	Coordinate the development and installation of several small to large size classrooms, conference rooms, and digital signage locations.	This project benefits the university by providing several technology-equipped classrooms and conference rooms for academic and administrative use. It also includes a couple digital signage locations.	Academic & Faculty Support	Large	Q1	10/2012	08/2013	In Progress	Green - On Target, No Risk	Facilities LSC
117	1462	B	4-Construction Projects	Redeploy Existing Equipment to New Payroll Conference Room on LT 6th Floor	Redeploy equipment from LT 605 to the new Payroll conference room located on the same floor.	This project benefits the university by providing the Payroll office with a conference room equipped with necessary presentation technology for conducting meetings.	Administrative Initiatives	Medium	TBD	11/2010	TBD	On Hold	Green - On Target, No Risk	Facilities-Office of VP
118	1861	B	5-Security Projects	VPN Replacement	The current VPN solution from Firepass is quickly becoming outdated. It also requires users to download certificates to their PCs which has become increasingly troublesome from a user perspective and an ongoing support issue for ITS. A replacement solution will provide an improved user experience and include the use of software tokens instead of certificates for secure authentication. The use of software tokens will make the VPN use and upkeep much simpler while maintaining secure 2-factor authentication (token + password). Future maintenance (operating cost) of $31K is offset by $13K of maintenance already budgeted for existing solution, leaving $18K in additional funding required.	The current VPN solution from Firepass is quickly becoming outdated. It also requires users to download certificates to their PC's which has become increasingly troublesome from a user perspective and an ongoing support issue for ITS. A replacement solution will provide an improved user experience and include the use of software tokens instead of certificates for secure authentication. The use of software tokens will make the VPN use and upkeep much simpler while maintaining secure 2-factor authentication (token + password). Future maintenance (operating cost) of $31K is offset by $13K of maintenance already budgeted for existing solution, leaving $18K in additional funding required.	Infrastructure	Large	Q2	01/2013	12/2013	New	Green - On Target, No Risk	Info Services: Office of VP
119	1862	B	5-Security Projects	Network Access Control Replacement	Replacement of Bradford for LSC, WTC and HSD. Solution is likely Enterasys but will be validated upon completion of a TAC.	Replacement of Bradford for LSC, WTC and HSD. Solution is likely Interasys but will be validated upon completion of a TAC	Infrastructure	Medium	TBD	01/2013	TBD	New	Green - On Target, No Risk	Info Services: Office of VP

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120	1863	B	5-Security Projects	Identity Finder Add-on Modules	Install and test add-on modules to Identity finder to enable scanning of file servers, databases, and websites. This will allow us to understand where we are storing Loyola protected and Loyola sensitive information within file systems and databases.	Currently we are not able to scan certain file types and databases for PII. This will allow us to locate and remediate PII in those areas.	Administrative Initiatives	Small	Q1	05/2013	08/2013	New	Green - On Target, No Risk	Info Services: Office of VP
121	1580	B	5-Security Projects	Implementation of Advance Security Option for 10G 11G	This is a two phase project that will test and implement new and existing functions of Advance Security Option (ASO). This project will start with the implementation of ASO for 10G development/test databases. The following are features that will be implemented in the 10G environment: Backup and export encryption Network encryption The second phase will be to implement the ASO features on all 11G databases. These functions include: TDE (transparent data encrypting) at all levels Network encryption Backup and export encryption (data at rest on physical storage and in backups).	This will provide additional security of data on databases, tapes and drives. Also it provide new functionality to encrypt the data that travels through the network.	Continuous Service Development	Large	Q2	06/2011	12/2013	In Progress	Green - On Target, No Risk	Information Services
122	1907	B	6-Housing / Scheduling Projects	Enhancement to eRelease (previously PSS 1700)	The Department of Residence Life (DRL) is requesting an enhancements to the eRelease process that will allow Loyola to be in tighter compliance with audit requirements, Miscellaneous adjustments are also requested, as detailed below, that will allows us to fine-tune our business process. Having access to this information online will increase student satisfaction with DRL as it will allow the department to more effectively track, efficiently process applications and communicate with students. It will also continue to improve transparency of eRelease decisions.	"The Department of Residence Life (DRL) is requesting an enhancements to the eRelease process that will allow Loyola to be in tighter compliance with audit requirements, Having access to this information online will increase student satisfaction with DRL as it will allow the department to more effectively track, efficiently process applications and communicate with students. It will also continue to improve transparency of eRelease decisions."	Administrative Initiatives	Small	Q1	02/2013	09/2013	In Progress	Green - On Target, No Risk	Residence Life
123	951	B	8-Advancement	Grad/Rome Merge Process	Perform a total re-examination of the grad and Rome merge processes to provide more accurate and timely information than is currently being loaded. This will enhance Advancement's ability to solicit this audience. The redesign is necessary to take advantages of updated capabilities in Advancement and in the Oracle database software. This will provide increase processing efficiency and provide for more accurate data loads with greater frequency. The project will require--but not be limited to--identifying and remapping existing data; identifying and mapping data not currently being captured; attempting to make the load less manual in nature; and increasing the frequency of the loads from quarterly to weekly. This project replaces PSS numbers 355 and 382.	Perform a total re-examination of the grad and Rome merge processes to provide more accurate and timely information than is currently being loaded. This will enhance Advancement's ability to solicit this audience. The redesign is necessary to take advantage of updated capabilities in BSR Advance and in the Oracle database software. This will provide increase processing efficiency and provide for more accurate data loads with greater frequency.	Administrative Initiatives	Medium	TBD	05/2009	TBD	On Hold	Green - On Target, No Risk	Development & Donor Services
124	1950	B	9-Student Experience/Portal Improvements	Upgrade PeopleTools to 8.53	There are two directions for this PeopleTools upgrade project. 1) Upgrade the Locus portal instance to use the latest PeopleTools. This will allow us to customize the portal using the most up-to-date features and techniques such at JQuery and JavaScript. 2) Download and begin using the PeopleTools 8.53 version of the PeopleSoft Test Framework, PTF.	Upgrading the Locus portal to the latest version of PeopleTools will allow us to take advantage of the latest features in web tools such as Javascript and JQuery. This will give us the opportunity to make the portal presentation more stylish and up-to-date. It will also allow us to make better use of the ability of the portal to display personalized information. That is, on the front page of the portal people will be able to see information that pertains just to them and is guided by their role in the university. Having the latest Peopletools version of the Peoplesoft Test Framework will give developers the ability to record and play back test scenarios from their browsers. This should make it easier to conduct tests when applying bundles and updates to Campus Solutions.	Continuous Service Development	Medium	Q1	04/2013	07/2013	New	Green - On Target, No Risk	Information Services

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125	1429	B	11-Enterprise Content Management	Electronic check request form	Accounts Payable is in need of a means to collect check request forms for their upcoming ECM DocFinity implementation. The goal of this request is to implement a web form with a similar architecture to the UGrad and Grad applications to replace the current Formata Check Req form which does not meet the business requirements designated by Accounts Payable going forward. The data and electronic attachments gathered by this web form would then be used by the DocFinity imaging system.	Standardizing the submission of Purchase Orders in a digital interface will allow the recording of each check requisition and purchase order at the time it is initiated. This will facilitate tracking the purchase order throughout its processing and will allow the purchase order to be correlated to other documents in DocFinity. This integration of documents will allow for faster processing of purchase orders and reduce the workload of the Account Payable section.	Continuous Service Development	Small	TBD	12/2010	TBD	On Hold	Green - On Target, No Risk	Accounts Payable
126	1899	B	11-Enterprise Content Management	ECM Purchasing - PO Invoice	This project will focus on the initial implementation of DocFinity for the Purchasing Department. The main objective of the project will be to incorporate the PO Invoice paperwork for retrieval across campuses and different departments (SPA and Purchasing).	Purchasing ‼ Phase 1 will focus on incorporating the PO Invoice information into DocFinity. This will benefit the group in the following ways: - Allow for users at HSD, WTC & LSC to easily retrieve the same information. Currently the LSC/WTC and HSD save the information on different network locations since they do not have the ability to access the same ones. This will improve the coordination and make the documents more accessible to retrieval users. - SPA will be given retrieval rights which will allow for them to search and review documents when needed (mainly for audit purposes) and not rely on Purchasing to provide them to SPA. - Overall assist in the auditing process since all files will be in a central location.	Continuous Service Development	Large	Q1	01/2013	08/2013	In Progress	Green - On Target, No Risk	Purchasing
127	1859	B	11-Enterprise Content Management	Treasury-Cash Mgmt ECM Implementation - Phase 2	This project will implement ECM with Treasury - Cash Management Phase 2 of this project will include eForms, workflows and process re-design.	This will be the second Treasury-Cash Mgmt project focusing on developing eForms. This will allow the various departments to submit requests directly into the business system for Treasury to process. This will eliminate the need for paper processes, duplicate requests and increase standardized forms for various departments to submit requests.	Continuous Service Development	Large	Q1	02/2013	09/2013	New	Green - On Target, No Risk	Finance-Office of VP-CFO
128	1887	B	11-Enterprise Content Management	ECM - Implementation for Archives - Phase 2	ECM, Phase 2 - Implementation for Archives consisting of University Archives and Womens Studies. This project will consist of the efforts to define and establish a DocFinity configuration to support the storage and retrieval of Archival information. Contents consist of documents, video and audio. Additional document types that have been identified will be added.	ECM development effort for the Archivist. This project effort will address their immediate needs for storage and retrieval of University Archives. Collections continue to grow and storage availability on their shared drives is a significant issue. This project will capture and store documents, videos and audio files. For Phase 2 of this project, additional document types have been identified and will be added as the online collection continues to grow.	Continuous Service Development	Medium	Q1	02/2013	08/2013	New	Green - On Target, No Risk	Archives - University
129	1857	B	11-Enterprise Content Management	Office of Bursar - ECM Implementation - Phase 3	Bursar - Phase 3. This project will implement ECM functionality and workflow enhancements around process improvement and flows for various departments reviewing, processing, sending or receiving the Bursar teams documents.	This will be the third Bursar project focusing on developing workflows to integrate with other departments. By outlining the various processes used by the Bursar team when partnering with other departments, work queue's can be established for routing of work.	Continuous Service Development	Large	Q1	02/2013	09/2013	New	Green - On Target, No Risk	Office of The Bursar
130	1874	B	11-Enterprise Content Management	ECM Implementation - AP Phase 2	Accounts Payable would like to add to their existing use of DocFinity by adding doc types, workflows, and integrating with other departments. They are also interested in web forms to improve business processes.	AP would like to continue the improvements in their business processes that they've gained with DocFinity.	Administrative Initiatives	Large	TBD	02/2013	TBD	New	Green - On Target, No Risk	Accounts Payable
131	1873	B	11-Enterprise Content Management	ECM Implementation - General Counsel	General Counsel would like to implement DocFinity.	DocFinity would improve efficiency for General Counsel.	Administrative Initiatives	Medium	TBD	03/2013	TBD	New	Green - On Target, No Risk	General Counsel
132	1876	B	11-Enterprise Content Management	ECM Implementation - SSOM R&R - Phase 2	SSOM R&R would like to add new documents to student files. They are also interested in workflows to streamline their service request processes.	Increasing use of DocFinity would greatly help the efficiency in the SSOM R&R area.	Administrative Initiatives	Medium	TBD	03/2013	TBD	New	Green - On Target, No Risk	Student Affairs - Reg & Rec (
133	1875	B	11-Enterprise Content Management	ECM Implementation - HR Phase 3	Human Resources would like to implement eForms from DocFinity.	Using DocFinity forms would greatly reduce the paper-intensive processes in HR.	Administrative Initiatives	Large	TBD	03/2013	TBD	New	Green - On Target, No Risk	Human Resources

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134	1858	B	11-Enterprise Content Management	Office of Bursar - ECM Implementation - Phase 4	Bursar - Phase 4. This project will implement ECM functionality with regards to backscanning efforts for the Bursar teams archived files.	This will be the fourth and final Bursar project focusing on adding backscanning items into DocFinity. Currently, the Bursar team has CD's (2x a year) archived for their current files. This will save money annually as well as integrate their existing documentation and previous documentation in one central repository with common retrieval access.	Continuous Service Development	Medium	Q1	05/2013	07/2013	New	Green - On Target, No Risk	Office of The Bursar
135	1677	B	11-Enterprise Content Management	ECM - Implementations for Schools, Colleges & Departments	ECM - This project will capture the activities associated with ECM implementations in several schools, colleges or departments. Registration and Records is working with the schools to identify opportunities to remove paper files. If the information is not available through LOCUS, then DocFinity is an option to "digitize" the students file. This will be an ongoing effort.	Removing paper files and / or digitize paper files has several benefits which this project will achieve as more and more departments are converted to DocFinity. Some of those benefits include: (1) Increase security of student information; (2) Enhance utilization of the Student Information System (LOCUS); (3) Freeing-up office space currently being used to store paper documents; and (4) enhanced ability to share student files through-out the University.	Continuous Service Development	Small	TBD	11/2011	TBD	On Hold	Green - On Target, No Risk	Provost's Office
136	1765	B	11-Enterprise Content Management	ECM - Facilities Phase 1	Implement DocFinity for Facilities in order for them to incorporate drawings and critical faculties documents. Phase 1 of the overall effort - scope will be detailed on the POR. MD 6/5/13 - This project is currently on hold due to the temporary leave of main client lead. Project will resume when she returns. In the meantime, group has access to test their documents in DocFinity QA environment. JH 6/7/13 - Updated the actual production date to 5/7 which is the date the training and demo was held for the team.	By implementing ECM with Facilities it will provide one central location for all of their critical documents. Facilities receives a large amount of requests from multiple parties so this will help provide a central place for these and will hopefully reduce the requests for information by providing these parties access to DocFinity. Additionally, this will decrease the time it takes to share documents since they will not need to be requested from a third party upon implementation.	Continuous Service Development	Large	Q1	05/2012	08/2013	On Hold	Green - On Target, No Risk	Facilities-Office of VP
137	1356	B	11-Enterprise Content Management	ECM - Health Law	ECM - Health Law. This project will consists of the tasks and activities associated with the implementation of DocFinity within the Institute for Health Law. They will primarily by archiving old case files (back scanning)and then scan Faculty and Student files.	This project enables Health Law to permanently store and archive old case files, thereby freeing up current storage space. Imaging Student files improves access to files and speeds up the processing. Imaging Faculty files improves the access and security of this information.	Continuous Service Development	Small	TBD	06/2011	TBD	Pending	Green - On Target, No Risk	School of Law:Inst Health Law
138	1744	B	12-Online Applications	Wiki Upgrade	The Loyola wiki (wiki.luc.edu) software needs an upgrade from version 3.4.6 to 4.2. Production wiki resides on Medea server, development wiki resides on Bast server. Plan is to upgrade on the development server (Bast), test, then upgrade to the production server (Medea).	Upgrade the Loyola wiki (wiki.luc.edu) from version 3.4.6 to 4.2.	Continuous Service Development	Small	Q1	04/2012	07/2013	In Progress	Green - On Target, No Risk	Information Services
139	1781	B	12-Online Applications	Send additional information to Advocate judicial system.	Symplicity hosts the Advocate system used to track incidents for the Office of Student Conduct and Conflict Resolution. This project will expand the number of data fields that are sent to Symplicity to include students schedules and photos.	Having additional information readily available in Advocate will simplify the work that counselors need to do to track and report on incidents.	Academic & Faculty Support	Small	Q1	05/2012	07/2013	In Progress	Green - On Target, No Risk	Student Life, Student Affairs
140	1938	B	12-Online Applications	Revisions and update to Ministry's Alternative Break Immersion Application	Revisions and update to Campus Ministry's Alternative Break Immersion Online Application Major revisions to the ABI application portal combination of the international and domestic application page; addition of a Staff Leadership application link and a Student Leadership application link; update of dates and locations for 2013-2014 trips; inclusion of a religious background tab on application. Requested Completion date: before 8/1/2013	By making continuous and incremental enhancements to the Alternative Break Immersion online application, we ensure that the students who complete the application, and the administrators who evaluate the applications, experience increasing efficiency, usability, and convenience throughout the entire process.	Continuous Service Development	Small	Q1	05/2013	08/2013	In Progress	Green - On Target, No Risk	Ministry - LS
141	1959	B	12-Online Applications	Prehealth Database Applications	To provide the Pre-Health Professions/Advising office with the ability to accept applications for the programs offered in an online format as a means of establishing and maintaining a database record of the students serviced through the office while as a student and once they have graduated. Prehealth Director is Jim Johnson, Office Coordinator is Robbie Anderson.	Providing online forms to replace paper forms for various Pre-Health programs will increase the efficiency, usability, and convenience of the process for both the student applicants and administrators who process the requests.	Continuous Service Development	Medium	TBD	08/2013	TBD	New	Green - On Target, No Risk	Prehealth-Prelaw Advising

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142	1745	B	12-Online Applications	Web Servers Replacement	Replace the two existing main web servers for www.luc.edu, which are Apache Linux servers (lubwebls01 & lucwebls02), with three Windows 2008 R2 Web servers. As subtext to this, server team will install Distributed File System (DFS) on Terminal Four server (cmsls1.adms.luc.edu). Once installed, T4 and Serena collage will deploy to the DFS, and DFS in turn will push out to the three Windows servers at the same time. We will need to make sure that T4 and Serena can successfully deploy to DFS, and DFS in turn can sync with Windows servers, and that all appropriate file permissions replicated from original web servers. Additionally, have to ensure that server configurations for redirect and rewrites rules are replicated and can be updated in timely manner on new servers.	Replace the two existing main web servers for www.luc.edu, which are Apache Linux servers (lubwebls01 & lucwebls02), with three Windows 2008 R2 Web servers. As subtext to this, server team will install Distributed File System (DFS) on Terminal Four server (cmsls1.adms.luc.edu). Once installed, T4 and Serena collage will deploy to the DFS, and DFS in turn will push out to the three Windows servers at the same time. We will need to make sure that T4 and Serena can successfully deploy to DFS, and DFS in turn can sync with Windows servers, and that all appropriate file permissions replicated from original web servers. Additionally, have to ensure that server configurations for redirect and rewrites rules are replicated and can be updated in timely manner on new servers.	Continuous Service Development	Small	TBD	04/2012	TBD	On Hold	Green - On Target, No Risk	Information Services
143	1735	B	14-DW/BI Projects	Student Indebtness Reporting and Analysis	The scope of the project is the development of reports and a database structure (Data Mart/Data Warehouse) that provides the ability for Enrollment Management to analyze and understand student indebtedness. The reports will also be of great value outside Enrollment Management.	The goal of this project is to help a collaborative team of analysts and users from different departments, initially from ITS and Enrollment Management, to understand student debt at LUC by marrying together data from disparate data sources to create a cohesive "total picture" dataset that can be used to analyze student indebtedness, answer questions, and mine the data for possible indicators of a student's debt risk.	Administrative Initiatives	Medium	Q1	05/2012	09/2013	In Progress	Green - On Target, No Risk	Enrollment Management
144	1831	B	14-DW/BI Projects	KPI Requirements Gathering	To understand the data needed to populate the Data Warehouse to support the Key Undergraduate Performance Indicators supplied by the Office of Institutional Research. Then populate the DW with the data and build BI tools to provide appropriate users KPIs relevant to their work.	To understand the data needed to populate the Data Warehouse to support the Key Undergraduate Performance Indicators supplied by the Office of Institutional Research. Then populate the DW with the data and build BI tools to provide appropriate users KPIs relevant to their work.	Administrative Initiatives	Medium	Q2	10/2012	10/2013	In Progress	Green - On Target, No Risk	Information Services
145	1757	B	16-LUHS/LUC/HSD Technology Program	HSD: Phone System Unbundling Strategy	Begin to identify alternatives, including costs, pros/cons, for phone system support for HSD in Maywood	As part of the LUHS/LUC/HSD shared services unbundling, this evaluation will identify options, costs and long term phone system support for HSD in Maywood.	Infrastructure	Medium	TBD	09/2012	TBD	Pending	Green - On Target, No Risk	Information Systems and Op Mg
146	1551	B		Crime Log	Create a new Campus Safety Crime Log to replace existing Police Log. Safety would like something modeled on http://www.emich.edu/publicsafety/dpscrimelog.php and which adheres to the Clery Act. Allow searches of crimes up to 60 days, allow public to view one day at a time or a range of days. Must store up to 7 years worth of stats which administrators could pull on request. Fields to display: Clery requires Classification (theft, robbery etc), Case Number, Date and Time Reported, Date and Time Occurred, General Location, Disposition. Ability to have results sorted by the incident number and by date. For administrative internal purposes, having "entered by", "date entered", and "last edited" fields would also be helpful. Ability to run reports and search for range of dates, as well as locations. Administrative ability to edit and delete entries.	Federal law (Clery Act) requires that schools post the crime activity around the campus for 60 days from the report of the crime. This site allows Security to input and update this activity.	Administrative Initiatives	Small	TBD	03/2011	TBD	In Progress	Green - On Target, No Risk	Campus Safety LSC
147	1691	B		Reports for the Study Abroad Online Application	This project includes both Web Focus reports and queries needed for the Study Abroad Online Application. These include the MasterList reports for the various programs, Visa List for TBC, IIE Reporting, Emergency contacts and the Funnel Reports	OIP (Office of International Programs) requested a single online student application for all of their paper program applications and an administrative system to monitor students' applications. A successful rollout in September, 2011 has been followed up with specific requests for reporting beyond simple queries.	Student Technology Support	Medium	Q1	01/2012	07/2013	In Progress	Green - On Target, No Risk	International Programs & Serv
148	1841	B		Extended Guests - Conference Card Improvement	Build a process to better identify guests that are stay on campus for an extended period that are non-affiliated to the university. These guests can stay at dorms from 7 days up to 9 months and are given a generic conference card for door access at the dorms. These cards have little relation or a way of identifying the correct person is accessing the dorms. The goal would be to add a photo of the individual and attach it to the generic conference card issued to the guest, so the photo displays when the individual swipes their card.	Conference Services has a small number of long-term guests who live in Baumhart Hall (and possibly other residence halls). Door access is provided via a generic Conference Services campus card. Residence Life and Campus Safety have expressed concerns about linking this door access to an individual person. The campus card should reflect the name and photo image, such that Campus Safety and Residence Life staff can verify identity of guests.	Continuous Service Development	Small	Q1	10/2012	08/2013	In Progress	Green - On Target, No Risk	Residence Life

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149	1849	B		Integration and upload of Data into Digital Measures System	We need to upload data regarding the courses taught by term, credit hours and number of students for each FT instructor defined in Digital Measures System. We need to develop a batch process to upload the instructor course data into the Digital Measures system in a periodic manner and keep the system up to date. We would retrieve the required data from PeopleSoft database and upload it in the required format into the Digital Measures system.	With the addition of the Activity Insights application from the vendor Digital Measures there is a need to load all courses taught by a FT faculty member each term into the Activity Insights application.	Administrative Initiatives	Small	TBD	11/2012	TBD	In Progress	Green - On Target, No Risk	Institutional Research
150	1927	B		ColdFusion Web Apps Upgrade and Migration	Upgrade all existing custom ColdFusion web applications from CF v7 to CF v10, and migrate/condense all applications to a new set of production/test servers running CF v10. CF apps developed by UMC and ESRR to be included in project.	By upgrading to the latest version of ColdFusion and moving our code to improved servers, we ensure that these many important web applications maintain the highest levels of security, efficiency, and reliability for the Loyola community.	Continuous Service Development	Small	Q1	03/2013	07/2013	In Progress	Green - On Target, No Risk	Information Services
151	1930	B		Bed Form Request	Would like a web form for students to be able to make a request for their beds to be bunked, unbunked, lofted, and unlofted. Would need there to be a notification when the form was filled out and the results compiled in a spreadsheet/database/comma delimited file	Students are allowed to reconfigure selected Residence Hall rooms with bunked or lofted beds. Current request process is paper-based. Res Life is requesting an automated process to improve the communications with students and staff.	Continuous Service Development	Small	Q1	04/2013	08/2013	In Progress	Green - On Target, No Risk	Residence Life
152	1736	B		Embedding of web page analytics (ie Google) in LUC pages	Creation of systematic approach to embedding Google Analytics (GA) code in ALL Loyola University webpages.	The scope of the project is the development of procedures and/or systems that ensure that all Loyola University Web pages (LOCUS not included) have Google Analytics code embedded and that the maintenance of the code is simple and consistent. Currently, the use of Google Analytics code is ad-hoc and each page has the code embedded individually.	Administrative Initiatives	Medium	TBD	05/2012	TBD	New	Green - On Target, No Risk	Enrollment Management
153	1865	B		Online Personnel Action Form (PAF)s for Student Workers	Create an online form for submitting and processing PAFs for Student Workers. SSR is pending.	Providing an online form for PAF's for student workers will improve the speed and accuracy of processing student workers for Human Resources and the hiring departments.	Administrative Initiatives	Medium	TBD	01/2013	TBD	New	Green - On Target, No Risk	Human Resources:Compensation
154	1866	B		Online Personnel Action Form (PAF)s for Staff	Create an online form for submitting and processing PAFs for Staff. SSR is pending.	Providing an online form for PAF's for staff employees will improve the speed and accuracy of processing personnel changes for Human Resources and the hiring departments.	Administrative Initiatives	Medium	TBD	01/2013	TBD	New	Green - On Target, No Risk	Human Resources:Compensation
155	1953	B		Create a web service to provide degree and academic requirements	This project is to create a web service to produce XML output from LOCUS which contains a list of degrees and the course required for degree completion. This web service will provide a single source of truth from LOCUS for the public display of degrees and degree requirements on the college and school web pages.	This web service will provide a single source of truth for the public display of degrees and degree requirements on college and school pages. Currently individual content coordinators are responsible for keeping their listing of degrees and degree requirements up to date. This process allows for out of date content in many different formats. As the source of truth for this information resides in LOCUS, it would make sense for this content to be pulled from there.	Academic & Faculty Support	Medium	TBD	05/2013	TBD	New	Green - On Target, No Risk	University Marketing and Comm
156	1954	B		Create an XML output from LOCUS of offered courses	Create an automated way to deliver data on courses in XML format. The resulting file will be used as direct input to appropriate web pages created by University Marketing.	This web service will provide a single source of truth for the public display of courses on college and school pages. Currently individual content coordinators are responsible for keeping their listing of courses up to date. This process allows for out of date content in many different formats. As the source of truth for this information resides in LOCUS, it would make sense for this content to be pulled from there.	Academic & Faculty Support	Small	TBD	05/2013	TBD	New	Green - On Target, No Risk	University Marketing and Comm
157	1804	B		PMO Document Review	This effort will review projects regarding the completeness of PMO documentation and the whether or not the PM's are following the process, as defined by PMO.	Assessing the use of the PM methodology will assist with usability of the process. Improvements and adjustments to the process and templates is an expected outcome of the effort.	Continuous Service Development	Small	Q2	06/2013	10/2013	New	Green - On Target, No Risk	Information Services
158	1338	B		Automation of the budget transfer process	Develop an application to automate the budget transfer process and establish a chain of approval related to the reclassification of budgeted funds within the University.	Automate the budget transfer process, which will eliminate the need for paper forms, and provide improved audit trail and history.	Administrative Initiatives	Medium	TBD	09/2010	TBD	On Hold	Green - On Target, No Risk	Financial Planning

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159	1431	B		Redesign of NAP (Non-Affiliated Persons) Request System	NAP usage has grown beyond initial system design. More robust functionality needed to manage volume of requests, enhance user interface, improve re-enrollment process, and improve interface with LUWARE/IDM3 and LOCUS. Will require assistance from Web Development team and Database/BI team.	Provisioning of Universal ID's (UVIDs) for students, faculty and staff is triggered by appropriate business events as recorded in Lawson Human Resources and/or LOCUS Student Information System. Provisioning for contractors, consultants, vendor support, visiting scholars and many other categories of University guests and support is administered via an in-house developed system known as Non-Affiliated Persons (NAP). The NAP system has grown in use and certain aspects are difficult to manage with current functionality. Some goals for this re-design include: - Enhanced user interface - Improved re-enrollment process - De-centralized administration - ITS resources granted appropriate for user group - Improved integration with LUWARE/IDM3 and LOCUS	Administrative Initiatives	Medium	TBD	10/2010	TBD	On Hold	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Info Services: Office of VP
160	1148	B		Kinetics R25 Interface	A new interface is being developed by Kinetics to transmit the event bookings from R25 to Kinetics. R25 will be used as the source of truth for event bookings. The purpose of this interface is to keep the Kinetics system in sync with the events booked in R25. Testing will need to be completed to test the interface functions according to the requirements and satisfies the business needs.	Conference Services uses Kinetics Kx to market, schedule, bundle and bill for services for all external and internal conferences at the University. Current, manual processes require a review of available spaces in R25 Room Reservation system. A reliable interface from R25 to Kx would assist Conference Services in planning conferences at LUC.	Continuous Service Development	Medium	Q2	01/2011	12/2013	On Hold	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Conference Services
161	1425	B		Training and Development of Point and Click Reports	This is a request for designated assistance from ITS to develop templates for reports from Point and Click. In spite of the repeated training on report development from the vendor the department remains unable to consistently generate meaningful reports when needed. Project deliverables include: Develop set of template reports with lists of variables that can be interchanged.(January 2011) Train super users on developing reports. (January 2011)	Point N Click Electronic Medical Records (EMR) system is a complex system used by the Wellness Center with primary remote support from the vendor. Developing user defined reports is a capability not yet developed at Loyola. Client is requesting more direct ITS support to develop reporting templates using the vendor software.	Continuous Service Development	Small	TBD	09/2011	TBD	On Hold	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Wellness Center
162	1906	B		SAGA Dashboard/Co-curricular Transcripts	Student Activities and Greek Affairs (SAGA) uses third-party software provided by OrgSync to manage Student Organizations. We would like to be able to have the following tools to streamline and improve RSO (Registered Student Organizations) assessment capabilities. We request the development of the following tools: 1) Dashboard of LOCUS/ORGSYNC DATA 2) Capability to generate Co-curricular transcripts 3) Capability to scan student barcode info	Student Activities and Greek Affairs (SAGA) has an objective of encouraging student involvement in co-curricular activities. The OrgSync system is a third party-hosted system designed for use by student organizations. SAGA is interested in enhancing integration with other University systems.	Administrative Initiatives	Large	Q2	02/2013	12/2013	On Hold	Green - On Target, No Risk	Student Activities
163	1779	B		FA Self-Serve document upload ‼ Special Circumstances Appeal	Develop a portal for online document submission. Allow students and parents to have guidance through the process online with required fields. Start with Special Circumstance appeals and allow for uploading Tax information, W-2s, other supporting documents. By having a guided portal we will reap countless benefits including, no intake necessary, eliminate need for follow-up, eliminate usage of paper, instantly available for review.	Financial Aid Appeal for Special Circumstances is a complex, manual, paper-intensive process initiated by student. A self-service guided page (or wizard) which includes the ability to upload scanned documents would increase service to students and families appealing their financial aid award due to special circumstances. A generic solution which links this ability to DocFinity could be applicable in other areas of the University.	Administrative Initiatives	Large	TBD	TBD	TBD	On Hold	Green - On Target, No Risk	Financial Assistance
164	403	B		Enhance reports available in FIS Part Time module	The CAS budget office needs a report extracted from FIS-PT that would allow them to do their budget projections effectively each term. The additional data elements needed for this are in LOCUS.	The CAS budget office needs a report extracted from FIS-PT that would allow them to do their budget projections effectively each term.	Academic & Faculty Support	XSmall	TBD	07/2006	TBD	Pending	Green - On Target, No Risk	Provost's Office
165	700	B		Directly update LOCUS and Blackboard with Rambler Bucks requests	Enhancements to the Rambler Bucks charge authorization system. Currently, requests are collected on the web form and then entered manually in PeopleSoft and Blackboard. The new functionality requested would provided automated processes. Primary request is to post amount of Rambler Bucks requested by student to their account in PeopleSoft. Secondary request is to load Rambler Bucks amount into the Blackboard Transaction system. Requested delivery date - December 15, 2007	Reduce the need for Bursar staff to manually post amounts to the students account in PeopleSoft and CBORD	Administrative Initiatives	Small	TBD	01/2009	TBD	Pending	Green - On Target, No Risk	Campus Card Office

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166	963	B		Website for Council of Regents similar to BOT site	Create a website for the Council of Regents that is very similar to the BOT website.	Create a website for the Council of Regents that is very similar to the BOT website.	Continuous Service Development	Small	TBD	10/2010	TBD	Pending	Green - On Target, No Risk	Office of The President
167	1728	C	3-LOCUS Enhancements	Peoplesoft Test Framework	Develop procedures and standards for using the Peoplesoft Test Framework and other tools for automating the testing of LOCUS processes.	The PeopleSoft Test Framework offers the potential for automating many of the procedures now done to test Peoplesoft code. If this product does what it is advertised to do, it will ease the burden of testing that is needed for each Campus Solutions bundle update. With proper procedures in place it will also standardize the testing so it can be accomplished consistently from one bundle to another.	Continuous Service Development	Small	Q1	02/2012	07/2013	In Progress	Green - On Target, No Risk	Information Services
168	1957	C	3-LOCUS Enhancements	Investigate Locus to Outlook interface for schedules	This project is to capture the work to investigate the possibility of creating an interface from Locus to Outlook such that student and faculty could easily import their schedules from Locus into Outlook.	Outlook integrates well with phones and other mobile devices. It will be a benefit for students to easily import their schedules from Locus into Outlook. If a student has chosen to link their phone with Outlook then they will have their class schedule readily available at their fingertips.	Continuous Service Development	Medium	TBD	05/2013	TBD	In Progress	Green - On Target, No Risk	Information Services
169	1786	C	3-LOCUS Enhancements	OIP program clean-up.	The OIP project was constructed with Java components and PeopleSoft components. This was our first venture in closely coupling the two environments. We learned from this and now need to apply those lessons to the architecture of the system. Principally we need to: 1) Remove the nullable options from fields. 2) Standardize on Y and N for indicator fields. 3) Remove fields that are not being used.	Correcting what we now know to be flaws and standardizing procedures and practices will help avoid confusion and delay when maintaining these programs in the future.	Continuous Service Development	Small	TBD	08/2012	TBD	On Hold	Green - On Target, No Risk	Information Services
170	1316	C	3-LOCUS Enhancements	LOCUS - SF customization - Item Type Summary by Term	Item Type Summary by Term - The debits and credits for the same Item type for each term make this screen had to read when one is only interested in a Summary the term's activity. We modified the Account Summary page to show the SF_ACCT_TERM view to make things clearer to students, but occasionally it is useful to see term specific Charges and Financial Aid in a Summary Form by Item Type using the ITEM_TERM.	Students and parents have access to a modified Account Summary page to show a convenient easy-to-read summary of charges, financial aid and payment. This new development would provide greater detail to students and parents while maintaining the easy-to-read standard.	Student Technology Support	Medium	TBD	06/2010	TBD	New	Green - On Target, No Risk	Office of The Bursar
171	1385	C	3-LOCUS Enhancements	Drop to Zero Hours	Design and implement an automatic process that will detect a 'WITHDRAWAL' of all classes for students against many and varied scenario's. This process should also provide an alerting mechanism to provide all interested parties with notification of students who have dropped to zero hours worth of enrollment.	Notification to various administrative offices for students who drop classes will improve services to students.	Student Technology Support	Small	Q2	08/2010	12/2020	On Hold	Green - On Target, No Risk	Registration & Records
172	1816	C	3-LOCUS Enhancements	Class Enrollment Totals - Out-of-Synch	Class Table in Campus Solutions contains a Total Enrollment (ENRL_TOT) field to capture current enrollment. Occasionally, a discrepancy between this field and detail enrollments (STDNT_ENRL) is found. Another school (UMass) has shared their code for finding and updating out-of-synch class sections. This project will make this code production ready for Loyola. In addition, adding audit records on key tables (CLASS_TBL, CLASS_INSTR, etc) would provide useful tools to debug out-of-synch conditions. The technical work to create these audit records will be part of this project, also.	Class Table - Enrollment Total - is occasionally out-of-balance with actual enrollments. Tracking the cause of this out-of-balance has been a long-standing issue with Oracle. Workaround batch SQR will update on a daily basis, if necessary. This impacts a very small percentage of classes.	Continuous Service Development	XSmall	Q2	08/2012	12/2013	On Hold	Green - On Target, No Risk	Information Services
173	1308	C	3-LOCUS Enhancements	Interim Grade/Comment Function in LOCUS	Provide a template for faculty to enter anticipated grades or make comments on student performance in a way that is efficient for the faculty member and that provides contact and follow-up with/for the student.	Provide a template for faculty to enter anticipated grades or make comments on student performance in a way that is efficient for the faculty member and that provides contact and follow-up with/for the student. This capability will be available to faculty throughout the entire term.	Continuous Service Development	Large	TBD	TBD	TBD	On Hold	Green - On Target, No Risk	Registration & Records
174	640	C	3-LOCUS Enhancements	Room Request history report	LOCUS Enhancements: - Requested Rooms report over time by department and related reporting.	Create report for history of academic spaces requesting room capacity, enrollment limit, and actual enrollment. To be used to review requests for room sizes and improve utilization of class rooms.	Administrative Initiatives	Medium	TBD	05/2007	TBD	Pending	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Provost's Office

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175	1216	C	3-LOCUS Enhancements	Data Maintenance Query for Academic Advisement Requirements	The request is to have a new query developed for the PeopleSoft Query Manager derived from the LOCUS Academic Advisement module. Query to be titled: LU_AA_RQ_MULTIPLE_LINE_ITEMS Develop a new query to be placed in the PeopleSoft Query Manager for the purpose of ongoing evaluation and data maintenance within the Academic Advisement Module. The results will be reviewed as a guide to reconfigure complex requirements in order to simplify output view.	Managing complex academic requirements in LOCUS can be assisted with Query Manager tool which help AA Team to identify requirements and/or students with specific requirements that need review.	Administrative Initiatives	Small	TBD	01/2010	TBD	Pending	Green - On Target, No Risk	Academic Advising and Service
176	1131	C	4-Construction Projects	Network Segmentation (VLANs)	Vlan segmentation. Break up the large vlans that span multiple switches at WTC and LSC to be more finite in location and identifiable for both broadcast control and identity.	Implement network segmentation plan to provide reliable and segregated service to users community.	Infrastructure	Large	Q1	06/2009	08/2013	In Progress	Green - On Target, No Risk	Information Services
177	1128	C	4-Construction Projects	Telcom Closet Research	Initiative to gather information about all telecom closets. Information is to include things like type of cabling, ventilation, lighting, power, shared occupancy, etc. The inventory will include photos of the closets.	Assessment of telecommunication infrastructure closets across Lake Shore and Water Tower to determine budget requirements for environmental upgrades.	Infrastructure	Medium	Q2	09/2009	12/2013	In Progress	Green - On Target, No Risk	Information Services
178	1527	C	4-Construction Projects	Upgrade Capability for Adobe Connect Utilization in Lewis Tower 1103	Evaluate options for Adobe Connect small group conferencing LT 1103. Upgrade current technology for utilization.	This project benefits the university by providing the School of Education with a conference room equipped to host webinars.	Academic & Faculty Support	Large	TBD	01/2011	TBD	In Progress	Green - On Target, No Risk	School of Education
179	1528	C	4-Construction Projects	Refresh Projectors in Dumbach Hall 230 and 231	Replace five-year old projectors and update coding for Crestron control system.	This project benefits the university by upgrading the projection system in two Dumbach Hall general purpose classrooms.	Academic & Faculty Support	Small	TBD	02/2011	TBD	In Progress	Green - On Target, No Risk	Registration & Records
180	1635	C	4-Construction Projects	Provide Technology for Lewis Towers 7th Floor Conference Room	Coordinate the development and installation of technology for the new Finance and General Counsel conference room.	This project benefits the university by providing Finance and General Counsel with an updated conference room to hold meetings.	Administrative Initiatives	Large	TBD	08/2011	TBD	In Progress	Green - On Target, No Risk	Facilities-Office of VP
181	1655	C	4-Construction Projects	Refresh Classroom Projectors in CLC, MH, CC, and LSB	Replace degrading projectors and update Crestron coding in CLC 901; MH 324, 330, 340; CC 210; and LSB 202, 203.	This project benefits the university by upgrading the projection system in nine general purpose classrooms.	Academic & Faculty Support	Small	TBD	10/2011	TBD	In Progress	Green - On Target, No Risk	Registration & Records
182	1660	C	4-Construction Projects	Refresh Projector in Beane Hall MPR	Replace degrading projector and update Crestron coding in LT Beane Hall.	This project benefits the university by upgrading the projection system in a highly visible multi-purpose space.	Academic & Faculty Support	Small	TBD	10/2011	TBD	In Progress	Green - On Target, No Risk	Registration & Records
183	1778	C	4-Construction Projects	Install Digital Signage in Messina Hall	Coordinate the installation of a new digital signage location in Messina Hall.	This project benefits the university by providing students and staff with additional access to Loyola information.	Academic & Faculty Support	XSmall	TBD	02/2012	TBD	In Progress	Green - On Target, No Risk	Facilities LSC
184	1777	C	4-Construction Projects	Provide Technology for Lewis Towers 920	Coordinate the installation of an LCD monitor in the Criminal Justice conference room, LT 920.	This project benefits the university by providing Criminal Justice with an electronic conference room to conduct meetings and small classes.	Academic & Faculty Support	XSmall	TBD	03/2012	TBD	In Progress	Green - On Target, No Risk	Criminal Justice
185	1773	C	4-Construction Projects	Move Coffey 116 to Coffey 228	Arrange for the electronic classroom equipment to be moved from Coffey 116 to Coffey 228 and rebuilt as a conference room.	This project benefits the university by providing the Psychology Department with a larger electronic conference room in Coffey Hall.	Academic & Faculty Support	Small	TBD	04/2012	TBD	In Progress	Green - On Target, No Risk	Facilities LSC
186	1796	C	4-Construction Projects	Update Audio Controls for Mundelein Auditorium	Update/rebuild the Mundelein Auditorium Crestron code to include a user-friendly reset button to return system to its default settings.	This project benefits the university community by simplifying operation of the sound system in Mundelein Auditorium to support a self-service model.	Academic & Faculty Support	Small	Q1	04/2012	08/2013	In Progress	Green - On Target, No Risk	Information Services
187	1774	C	4-Construction Projects	Refresh Technology in Flanner Hall Auditorium	Coordinate the replacement and installation of a new presentation package in FH Auditorium. A new, temporary projector has been installed in the classroom until capital funds for a complete upgrade are secured.	This project benefits the university by upgrading a large venue classroom with a new presentation system.	Academic & Faculty Support	Small	TBD	05/2012	TBD	In Progress	Green - On Target, No Risk	Registration & Records
188	1832	C	4-Construction Projects	Upgrade Cuneo Hall 410 with Permanent Web Conferencing Solution	Coordinate the purchase of new equipment and infrastructure upgrades to permanently configure the room to host web conferencing sessions.	This project benefits the Provost's Office by providing the Faculty Center for Ignatian Pedagogy with a space properly equipped to host web conferences.	Academic & Faculty Support	Small	TBD	09/2012	TBD	In Progress	Green - On Target, No Risk	Provost's Office
189	1116	C	9-Student Experience/Portal Improvements	Cell Phone Coverage	Cell phone coverage. Investigate the opportunity of improving on cell phone coverage within 5 buildings at the LSC: Santa Clara, IC, Sullivan Center, Mertz, and SLLC.	Currently cell phone coverage along the lake front is poor. Several avenues have been explored to improve service, such as increased number of cell sites, improved line of site to cell towers and implementing a distributed antenna system (DAS).	Continuous Service Development	Medium	Q4	09/2008	05/2014	In Progress	Green - On Target, No Risk	Information Services

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190	970	C	11-Enterprise Content Management	ECM Implementation - Bursar Phase 1	ECM Implementation - Bursar, Phase 1. This project will capture the ECM implementation in the Office of the Bursar. Initial efforts are focused on identifying all doc types, taking a representative sample of the doc types to allow the users to get use-to the process. In addition, adding screen scrape functionality for Data Integrity.	Implement DocFinity and ECM processes in support of the EMC needs for the Bursar's office. Initial effort consists of identification of all Doc Types, inputting a sample of doc types into DocFinity for ease-of-use and adoption for client as well as transitioning team members in ECM. The immediate benefit will be to capture cost-savings from not printing all documents, sharing of documents will be more readily available and controlled.	Continuous Service Development	Small	TBD	06/2012	TBD	In Progress	Green - On Target, No Risk	Office of The Bursar
191	1357	C	11-Enterprise Content Management	ECM - Conference Services	ECM - Conference Services. This project will consists of the tasks and activities that support the DocFinity implementation for Conference Services	This project supports the efforts to enable Conference Services to provide easy access to information across multiple campus and to reduce the need to share paper documents.	Continuous Service Development	Small	TBD	07/2010	TBD	On Hold	Green - On Target, No Risk	Conference Services
192	1458	C	11-Enterprise Content Management	ECM - Advancement Phase II	ECM - This project will capture the tasks and activities associated with the implementation of additional ECM functionality within Advancement.	Advancement has a need to image paper doc and automate current process to improve operational efficiencies.	Continuous Service Development	Medium	TBD	08/2010	TBD	On Hold	Green - On Target, No Risk	Development & Donor Services
193	1069	C	11-Enterprise Content Management	DocFinity to Locus Checklist Update	Establish business system integration between DocFinity and LOCUS for updating LOCUS checklists using information from indexing fields (user key values) in DocFinity when a document is received and indexed in DocFinity.	For Financial Aid / Enrollment Operations, this feature would ensure accuracy of documents tracked in LOCUS. For Enrollment Operations / Registration & Records, this feature would allow Registration & Records to be automatically notified in LOCUS when academic transcripts are received for transfer credit evaluations purposes.	Continuous Service Development	Medium	Q2	09/2010	12/2013	On Hold	Green - On Target, No Risk	Information Services
194	1667	C	11-Enterprise Content Management	ECM AP: Ricoh Pilot	ECM AP This project will analyze and assist with implementing a small Ricoh pilot for capturing procard documentation from the ITS departmental scanner/copier and saving the files to a shared drive -- for importing into DocFinity. The scope of this pilot is limited to ITS procard documentation, the ITS scanner/copier, and AP processing the documentation.	This project will analyze and assist with implementing a small Ricoh pilot for capturing procard documentation from the ITS departmental scanner/copier and saving the files to a shared drive -- for importing into DocFinity. The scope of this pilot is limited to ITS procard documentation, the ITS scanner/copier, and AP processing the documentation.	Continuous Service Development	Small	TBD	11/2011	TBD	On Hold	Green - On Target, No Risk	Accounts Payable
195	1196	C	11-Enterprise Content Management	ECM - Wellness Center Implementation	ECM - Wellness Center Implementation	Wellness Center has expressed a need to implement imaging for their business processes. The analysis and ECM implementation activities for DocFinity will be captured and tracked under this PSS #.	Continuous Service Development	Medium	TBD	06/2011	TBD	Pending	Green - On Target, No Risk	Wellness Center
196	1197	C	11-Enterprise Content Management	ECM - Provost Office Implementation	ECM - Provost Office Implementation	The Provost Office has a need for ECM. They have "hard copy" files that need to be scanned and indexed in order to improve their processes and provide back-ups for this data. This PSS # will track and capture the activities associated with this implementation efforts.	Continuous Service Development	Medium	TBD	06/2011	TBD	Pending	Green - On Target, No Risk	Provost's Office
197	1894	C	12-Online Applications	Stone River (Tracker System)	Unclaimed Property are checks issued to Individuals, Vendors, Students, etc, that remain uncashed for a period of time. After that period of time, we are required by state laws to turn those funds over to the state. The problem that we face is that each state has different filing requirements. These requirements will differ depending on the type of payment that we make as well (i.e, Payroll, Accounts Payable, Student Refund, etc.) In addition to the filings, each state has specific due diligence requirements that must be taken before filing and turning over the funds. Each letter for each state has specific verbiage that must be included in these letters. Finally, once responses are received, we have an obligation to track all of this documentation (due diligence letters, responses, reissued payments and escheatment of the unclaimed property) for audit purposes. The results of a current internal audit has brought to light some significant exposure with relation to our compliance to unclaimed property.	Unclaimed Property are checks issued to Individuals, Vendors, Students, etc, that remain uncashed for a period of time. After that period of time, we are required by state laws to turn those funds over to the state. The problem that we face is that each state has different filing requirements. These requirements will differ depending on the type of payment that we make as well (i.e, Payroll, Accounts Payable, Student Refund, etc.) In addition to the filings, each state has specific due diligence requirements that must be taken before filing and turning over the funds. Each letter for each state has specific verbiage that must be included in these letters. Finally, once responses are received, we have an obligation to track all of this documentation (due diligence letters, responses, reissued payments and escheatment of the unclaimed property) for audit purposes. The results of a current internal audit has brought to light some significant exposure with relation to our compliance to unclaimed property.	Administrative Initiatives	Small	Q1	02/2013	09/2013	In Progress	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Finance-Office of VP-CFO
198	1759	C	16-LUHS/LUC/HSD Technology Program	Evaluation of single badging for HSD/LUC	Evaluation of an individual having a single badge issued from either card office (Maywood or LUC)and have it work on either campus.	This is for an evaluation to assess the possibility and benefits of being able to share badge information between Maywood and LSC to enable an individual to carry one badge.	Administrative Initiatives	Small	TBD	09/2012	TBD	Pending	Green - On Target, No Risk	Provost HSD

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199	1541	C		iPlan - Improve creation of manual plans	Current process for creating a manual Payment Plan is cumbersome. Requesting modifications to allow more straightforward methods for Payment Plan Administrators to create a manual plan for students, avoiding communications with students which are not accurate or are confusing.	Current process for creating a manual Payment Plan is cumbersome. Requesting modifications to allow more straightforward methods for Payment Plan Administrators to create a manual plan for students, avoiding communications with students which are not accurate or are confusing.	Continuous Service Development	Medium	TBD	05/2011	TBD	New	Green - On Target, No Risk	Office of The Bursar
200	994	C		Website for Midwest Modern Language Association	The Midwest Modern Language Association (M/MLA) at Loyola University Chicago has over 1,000 members, conducts an annual conference, publishes a bi-annual journal and provides a fellowship to PhD students. The M/MLA currently uses a Microsoft Access database to store its membership and conference registration information and excel spreadsheets to store information about its article submissions and fellowship recipients. The M/MLA is requesting that a new web-based application be created to track and produce reports about its membership, conference registrations, article submissions and fellowship recipients. This new web-based application would include a front-end for data entry, an Oracle database schema that would provide a repository for the data, and the use of WebFocus to generate reports.	Provide a robust web-based application for the Midwest Modern Language Association to use for storing membership and conference registration information. This would streamline their business processes and ease of use for users to submit data.	Continuous Service Development	Medium	TBD	07/2009	TBD	On Hold	Green - On Target, No Risk	Modern Languages
201	1671	C		Plan of Record Automation and PSS Data Enhancements	The purpose of this project is to help automate and visualize the current Plan of Record process, as well as build upon and aggregate the current PSS data- as well as store historical snapshots of PSS data. This project will remove the manual time consuming processes and automate them as much as possible into a data environment that is architected to be scalable, auditable, and historical. This project will also automate allow the POR to migrate from excel, onto web focus. Requirements: 1. Enhanced PSS Data Area (Automate POR extraction, manipulation, revision process) - Data architected tables in a star schema format (march) - ETL jobs with manual business logic mapped and validated (march) - Documentation of ETL jobs (march) - Error reports (dec) 2. Aggregation (Phase 2) (Automation of current pivot table aggregation) - Aggregate tables - ETL jobs to automate current aggregation process 3. Visualization - Dashboards and reports	The purpose of this project is to help automate and visualize the current Plan of Record process, as well as build upon and aggregate the current PSS data- as well as store historical snapshots of PSS data. This project will remove the manual time consuming processes and automate them as much as possible into a data environment that is architected to be scalable, auditable, and historical. This project will also automate allow the POR to migrate from excel, onto web focus.	Administrative Initiatives	Medium	TBD	11/2011	TBD	On Hold	Green - On Target, No Risk	Information Services
202	1292	C		Include Students' ID photographs in import to PNC	The Wellness Center's Point and Click system is populated from an import of registration data. If technically feasible, they are requesting that students' ID photographs also be included in this data. This would provide the ability to connect a name with a face and will improve work flow and customer service	While Wellness Center staff does have access to LOCUS photos, ideal access to student photos would be within the Wellness Center's Electronic Medical Record application (Point N Click aka PNC).	Administrative Initiatives	Small	TBD	11/2010	TBD	Pending	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Wellness Center
203	1456	C		Student Development - Student Worker Application	Create an online application that processes apps for student worker positions. Derived from same request as PSS-1315.	Provide online functionality for paper-based student worker application. This would allow for paperless processing and streamlining of the student worker application process.	Student Technology Support	Medium	TBD	01/2011	TBD	Pending	Green - On Target, No Risk	Student Development - Office
204	1291	C		Add Residential data to the PNC Registration Interface	Add residence hall information for students that reside on campus to the registration information that is passed to the Wellness Center's Point and Click system. This is required reporting for the Mental Health First Aid study that they are participating in. They would also like to use this for ongoing needs assessment and program evaluation.	Enhance interface from LOCUS to Wellness Center EMR system to include current Residence Hall information.	Administrative Initiatives	Small	TBD	03/2011	TBD	Pending	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Wellness Center